

## MIDVIEW LOCAL SCHOOLS BUILDING/FACILITIES USE PERMIT

NAME OF GROUP: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

DATE WHEN FACILITIES ARE NEEDED: \_\_\_\_\_ TIME: \_\_\_\_\_ TO \_\_\_\_\_

NATURE OF ACTIVITY: \_\_\_\_\_ NUMBER OF PEOPLE ATTENDING: \_\_\_\_\_

<p>Schools: <input type="checkbox"/> East      <input type="checkbox"/> North  <input type="checkbox"/> West      <input type="checkbox"/> Middle School</p> <p>_____ Gym*          _____ Cafeteria**          _____ Kitchen (See Note 1)          _____ Classroom          _____ Baseball Field*          _____ Softball Field*          _____ Soccer Field*</p> <p>* AD APPROVAL NEEDED          ** CAFETERIA SUPERVISOR APPROVAL</p>	<p><input type="checkbox"/> Midview High School</p> <table style="width: 100%;"> <tr> <td>_____ Kubuski Gym*</td> <td>_____ Football Field*</td> </tr> <tr> <td>_____ Small Gym*</td> <td>_____ Practice Field*</td> </tr> <tr> <td>_____ Locker Rooms* ___B___G</td> <td>_____ Baseball Field*</td> </tr> <tr> <td>_____ Stage</td> <td>_____ Softball Field*</td> </tr> <tr> <td>_____ APR/Cafeteria**</td> <td>_____ Tennis Courts*</td> </tr> <tr> <td style="text-align: center;">(see note 1)</td> <td>_____ Concession</td> </tr> <tr> <td>_____ Kitchen (see note 2)</td> <td>_____ Stand</td> </tr> <tr> <td>_____ Classroom</td> <td>_____ Other</td> </tr> </table> <p>* AD APPROVAL NEEDED          ** CAFETERIA SUPERVISOR APPROVAL</p>	_____ Kubuski Gym*	_____ Football Field*	_____ Small Gym*	_____ Practice Field*	_____ Locker Rooms* ___B___G	_____ Baseball Field*	_____ Stage	_____ Softball Field*	_____ APR/Cafeteria**	_____ Tennis Courts*	(see note 1)	_____ Concession	_____ Kitchen (see note 2)	_____ Stand	_____ Classroom	_____ Other
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_____ Classroom	_____ Other																

NOTES: 1) A cook must be on duty when kitchen equipment is being used (i.e. stoves, warmers, dishwashers, etc); 2) a cart with a few utensils will be available for groups needing kitchen facilities; 3) if your group is using the cafeteria, you are asked to clear the tables and return the tables and chairs to their original position; 4) a custodian must be on duty when buildings are open. If a custodian is already working, you will not be charged the custodial hourly rate for the time needed; 5) audio visual (AV) equipment must be requested at least 24 hours in advance. Use is subject to availability and building principal approval.

ESTIMATED FEES	HOURS NEEDED	PERSONS ASSIGNED
Rental Cost      \$ _____	_____	_____
Custodial Cost    \$ _____	_____	_____
Cook Cost          \$ _____	_____	_____
Other Costs        \$ _____	_____	_____
(specify)		
<b>TOTAL FEES</b> \$ _____		

AGREEMENTS: The renting party agrees to assume liability for full costs associated with rental purpose damages to the rented facilities (beyond normal wear and tear) and for personal injuries caused to any person for negligent or other acts committed by any representative of the renting party. This permit is subject to the availability of any necessary Midview Local School District personnel and may be cancelled by any either party by notice given at least 48 hours in advance of the requested date for facilities use. Issuance of this permit may be conditioned upon the renting party's ability to demonstrate provision for security or other required guarantees to the satisfaction of the Midview Local School District.

### THE USE OF ALCOHOLIC BEVERAGES ON SCHOOL PROPERTY WILL NOT BE PERMITTED

Submitted by: \_\_\_\_\_  
 Approved by (principal): \_\_\_\_\_  
 Approved by (\*athletic director): \_\_\_\_\_  
 Approved by (\*\*cafeteria supervisor): \_\_\_\_\_

Date: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: \_\_\_\_\_