



Department  
of Education

Ted Strickland, Governor  
Deborah S. Delisle, Superintendent of Public Instruction

**TO:** Ohio District Superintendents

**FROM:** Deborah S. Delisle, Superintendent of Public Instruction

**DATE:** October 27, 2010

**SUBJECT: SCHOOL DISTRICT COMPLIANCE WITH ADMINISTRATIVE RULE §3301-61-03 (Criteria for Secondary Workforce Development Programs)**

In accordance with provisions contained in Sections 3313.90 of the Ohio Revised Code, the State Superintendent of Public Instruction is required by October 30 of each year to determine and certify each school district in the State of Ohio that is in compliance with Section 3313.90 of the revised code and the State Board of Education Standards (Administrative Rules) for Career-Technical Education.

Upon review of the 2009-2010 school year Education Management Information System (EMIS) enrollment data, your school district is in compliance with the ORC and with Administrative Rules 3301-61-02 (Career-Technical Education Plan Requirements) and 3301-61-03 (Criteria for Secondary Workforce Development Programs). These rules require school districts to provide “secondary career-technical workforce development programs for students in grades nine through twelve” in a plan that includes technical and academic course offerings through at least twelve programs in eight career fields. A full text of the rules that will impact compliance standards for school districts in the academic year 2009-2010 can be found at: [www.education.ohio.gov](http://www.education.ohio.gov) - Keyword: CTE Administrative Rules.

As Ohio develops and implements comprehensive career-technical programs, we encourage you to continue cooperative efforts to prepare youth and adults for careers of the 21<sup>st</sup> century. If you need additional information about Ohio career-technical programs, contact the Office of Career-Technical Education at (614) 466-4835.