

MIDVIEW HIGH SCHOOL

Student Handbook

2009-2010 School Year

Midview High School

38199 Capel Rd.

Grafton, Oh 44044

Fax Number: 440-748-5277

Main Office	(440) 748-2124
Guidance Office	(440) 748-5220
Attendance Office	(440) 748-2906
Learning Resource Center	(440) 748-5236
Food Service/Cafeteria	(440) 748-5234
Transportation	(440) 748-2125

Midview Website Address:

www.midviewk12.org

This Agenda belongs to:

NAME _____

PHONE NUMBER _____

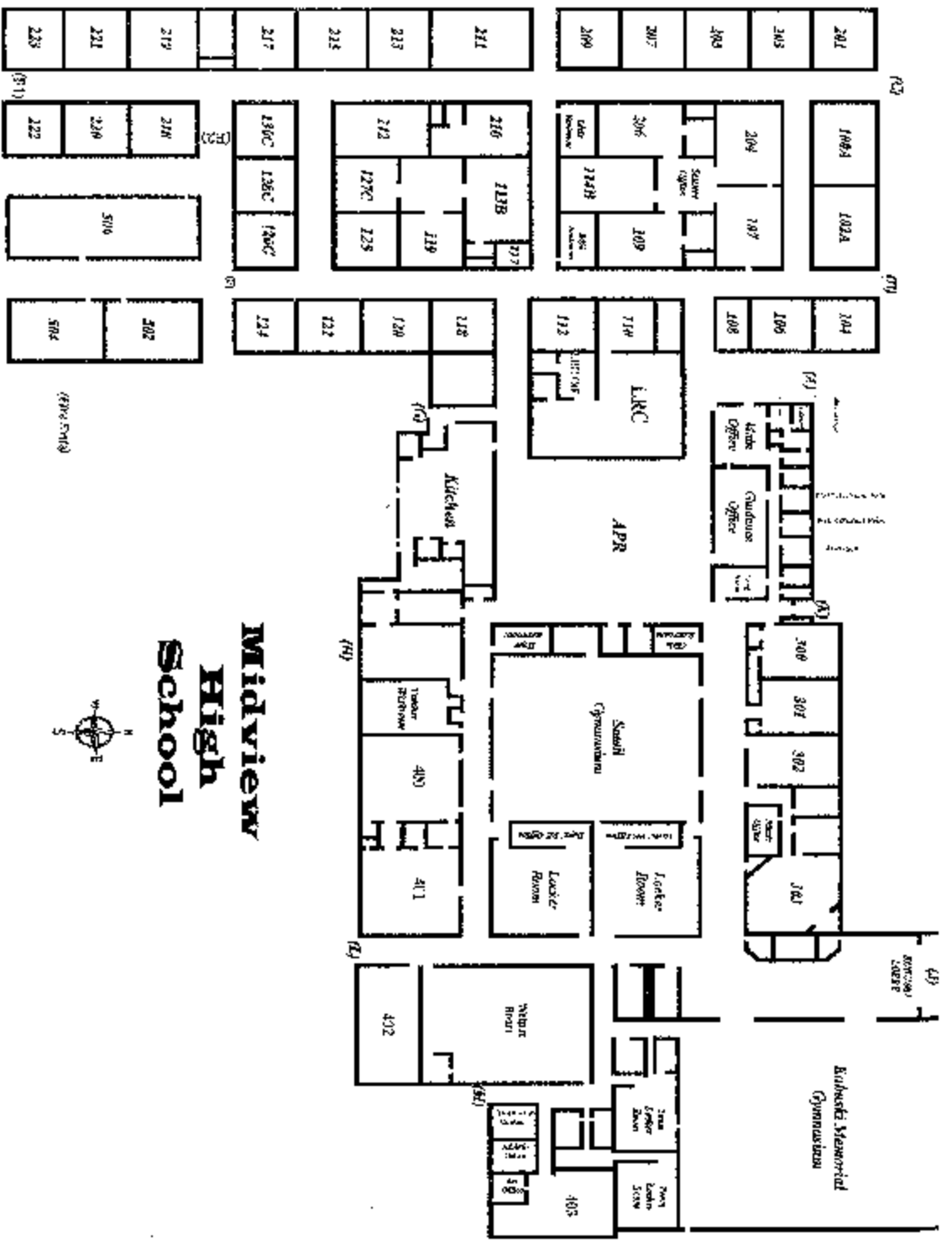
GRADE _____

ENTER TO LEARN

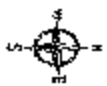
LEAVE TO SERVE

“MIDDIES”

SCHOOL COLORS: ROYAL BLUE AND SILVER



Midview High School



STUDENT HANDBOOK 2009-2010

**MIDVIEW HIGH SCHOOL
38199 Capel Road
Grafton, Ohio 44044**

**Mrs. Susan Bobola - Principal
Mr. John Brown - Assistant Principal (11th & 12th)
Mr. Thomas Faska - Assistant Principal (9th & 10th)
Mr. Robert Maver - Athletic Director
Ms. Shirley Caiola – Guidance Counselor-A-G
Mrs. Mary Duffy – Guidance Counselor-H-O
Mr. Art Petro – Guidance Counselor-P-Z
Mrs. Robin Bolash, Principals' Secretary/Main Office Secretary
Mrs. Susan Homoki, Guidance Secretary
Mrs. Pauletta Stanislawski, Attendance Secretary
Mrs. Bessie Hanna, EMIS Secretary**

MIDVIEW LOCAL SCHOOL DISTRICT

**1010 Vivian Drive
Grafton, Ohio 44044
(440) 926-3737
FAX: (440) 926-2675**

CENTRAL OFFICE

**Mr. John Kuhn, Superintendent
Mr. Robert Maxwell, Director of Administrative Services
Dr. Cathy Pugh, Director of Curriculum
Mr. Floyd Parsson, Treasurer**

MIDVIEW BOARD OF EDUCATION

**Mr. David Zunis, President
Mr. James Barnhart, Vice-President
Mr. Bobby Butler
Mr. Donald Whitesel
Mr. Gary Wilson**

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**MIDVIEW HIGH SCHOOL
2009-2010 SCHOOL YEAR**

REGULAR DAILY BELL SCHEDULE

First Warning Bell	7:07 a.m.
Second Warning Bell	7:11 a.m.
Period 1	7:15 a.m. ----- 8:13 a.m.
Announcements	8:05 a.m.
Period 2	8:17 a.m. ----- 9:09 a.m.
Period 3	9:13 a.m. ----- 10:03 a.m.
Period 4	10:07 a.m. ----- 10:57 a.m.
Period 5 (lunch period)	10:57 a.m. ----- 11:27 a.m.
Period 6 (lunch period)	11:27 a.m. ----- 11:57 a.m.
Period 7 (lunch period)	11:57 a.m. ----- 12:27 p.m.
Period 8 (lunch period)	12:27 p.m. ----- 12:57 p.m.
Period 9	1:01 p.m. ----- 1:21 p.m.
Period 10	1:25 p.m. ----- 2:15 p.m.

Periods 1, 2, 3, 4, 10 ----- 50 minute class periods
 Periods 5, 6, 7, 8 ----- 30 minute lunch periods
 Period 9 ----- 20 minutes
 4 minutes between classes

TWO HOUR DELAY BELL SCHEDULE

First Warning Bell	9:15 a.m.
Second Warning Bell	9:19 a.m.
Period 1	9:23 a.m. ----- 9:55 a.m.
Period 2	9:59 a.m. ----- 10:31 a.m.
Period 3	10:35 a.m. ----- 11:07 a.m.
Period 4	11:11 a.m. ----- 11:43 a.m.
Period 5	11:43 a.m. ----- 12:13 p.m.
Period 6	12:13 p.m. ----- 12:43 p.m.
Period 7	12:43 p.m. ----- 1:13 p.m.
Period 8	1:13 p.m. ----- 1:43 p.m.
Period 10	1:43 p.m. ----- 2:15 p.m.
On the two hour delay there will be no period 9	Announcements at the end of the day

Periods 1, 2, 3, 4, 10 ----- 32 minutes
 Periods 5, 6, 7, 8, ----- 30 minutes

2009-2010 TESTING DATES

OHIO GRADUATION TESTING

Fall Administration (Grades 11 and 12) October 26-30, 2009

Spring Administration (Grades 10 thru 12) March 15-19, 2010

<u>PLAN TEST</u>	(Grade 10)	October 7 th , 2009
<u>PSAT TEST</u>	(Grade 11)	October 14 th , 2009

2009-2010 SCHOOL CALENDAR

FIRST SEMESTER

8/27, 28	Teacher In-Service *
8/31	Students First Day of School
9/07	Labor Day *
9/22	Professional Development Training Day*
9/25	First Interim Grading Period Ends
10/08	Parent/Teacher Conferences
10/16	NEOEA Day *
10/30	First 9-Week Grading Period Ends
11/03	Professional Development Training Day*
11/04	Parent/Teacher Conferences
11/24	Second Interim Grading Period Ends
11/25 to	
11/27	Thanksgiving Vacation *
11/30	CLASSES RESUME
12/21 to	
12/31	Winter Vacation *
1/04	CLASSES RESUME
1/14	Second 9-Week Grading Period Ends
1/15	Teacher In-Service *

SECOND SEMESTER

1/18	Martin Luther King Day *
2/16	Presidents' Day *
2/12	Third Interim Grading Periods Ends
2/24	Parent/Teacher Conferences
3/26	Third 9-Week Grading Period Ends
4/2 to	
4/9	Spring Break*
4/12	CLASSES RESUME
4/13	Parent/Teacher Conferences
4/23	Fourth Interim Grading Period Ends
5/31	Memorial Day *
6/04	"Class of 2010" Graduation 7:00 p.m. Midview High School
6/09	Fourth 9-Week Grading Period Ends Last Day for Students
6/10	Teachers' In-Service *

*INDICATES NO SCHOOL

INFORMATION SHEET

Absence	Attendance Office
Academic Concerns/Grades/Scheduling	Guidance Office
Athletics	Mr. Maver, Athletic Director
Audio Visual/Library Books	LRC
Auto Insurance/Good Student Discount	Guidance Office
Career Information	Guidance Office
Changes: Address/Phone #/Grades/Parental Status	Guidance Office
Clinic or Medication (Requires a Pass from Teacher)	Attendance Office
Clubs/Activities	Refer to Handbook
College Entrance Tests	Guidance Office
College Applications/Catalogs/Transcripts	Guidance Office
Fees/Fines Payments	Attendance Office
Free or Reduced Lunch Forms	Main Office
Homework Assignments/Absences	Attendance Office
Job Opportunities	Guidance Office
LCCC/Credit in Escrow/PSEO/	
University of Findlay/Oberlin College Classes	Guidance Office
Lockers	Mr. Faska
Lost & Found Items	Main Office
Military Information	Guidance Office
OCIS (Ohio Career Information System)	Guidance Office
Office Detentions	Main & Attendance Office
Permit to Leave School	Attendance Office
Permit to Drive to School	Mr. Brown or Attendance Office
Personal Concerns	Main or Guidance Offices
OGT (Ohio Graduation Test)	Guidance Office
Student Assistants (Aides)	All Offices/LRC
Summer School Information	Guidance Office
Tardy	Attendance Office
Tutoring	Guidance Office
Withdrawing From School	Guidance Office

MIDVIEW HIGH SCHOOL 2009-2010 STUDENT HANDBOOK

FOREWORD

This student handbook was developed to answer many of the commonly asked questions that you and your parents may have during the school year and to provide specific information about certain Board policies and procedures. This handbook contains important information that you should know. Please take time to become familiar with the following information and keep the handbook available for frequent reference by you and your parents. If you have any questions that are not addressed in this handbook, you are encouraged to talk to your teachers or the building principal. This handbook replaces all prior handbooks and other written material on the same subjects. This handbook does not equate to an irrevocable contractual commitment to the student, but only reflects the current status of the Board's policies and the School's rules as of May 1, 2005. If any of the policies or administrative guidelines referenced herein are revised after May 1, 2005 the language in the most current policy or administrative guideline prevails. Current copies of Board policies and administrative guidelines are available from the principal.

MIDVIEW HIGH SCHOOL MISSION STATEMENT/PHILOSOPHY

We believe that the individual student is important. Therefore, we attempt to continue the preparation of each Midview High School student for responsible involvement in the cultural, moral, social, and economic life he/she will encounter in our changing world.

We feel that our primary function as educators is to provide opportunities for each student to reach the point where he/she can pursue independently his/her own learning on the basis of interests, acquired knowledge, and skills. We seek to provide a friendly, educational atmosphere, which will enable each student to become a positive, creative, self-disciplined, maturing individual capable of identifying his/her own values and of attaining his/her own goals within our democratic society.

EQUAL EDUCATION OPPORTUNITY

This District provides an equal educational opportunity for all students. Any person who believes that he/she has been discriminated against on the basis of his/her race, color, disability, religion, gender, or national origin while at school or a school activity should immediately contact the School District's Compliance Officer identified below.

Robert Maxwell, Director of Administrative Services, (440) 926-3737

Complaints will be investigated in accordance with the procedures described in this handbook. Any student making a complaint or participating in a school investigation will be protected from retaliation. The Compliance Officer can provide additional information concerning equal access to educational opportunity.

GRADUATION REQUIREMENTS

In order to graduate, a student must successfully complete:

- 22 Units of credit including English 4, Social Studies 3, Science 3, Mathematics 3, Physical Education and Health 1, Business/Technology, Foreign Language, and/or Fine Arts 1.
- All sections of the Ohio Graduation Test

Students will not be permitted to participate in the commencement ceremony if these requirements are not successfully met.

State Board of Education				
Comparison of Diplomas with Honors Criteria				
<i>Students need to fulfill all but one criterion for any of the following Diplomas with Honors</i>				
Subjects	High School Academic Diploma with Honors Graduating Classes 2010 and Beyond	High School Academic Diploma with Honors Graduating Classes 2011 and Beyond	Career-Technical Diploma with Honors for Graduating Classes 2010 and Before	Career-Technical Diploma with honors for Graduating Classes 2011 and Beyond
English	4 units	4 units	4 units, which may include one unit of applied communication	4 units
Mathematics	3 units, including Algebra I, Geometry, Algebra II or a three-year sequence of courses that contain equivalent content	4 units, including Algebra I, Geometry Algebra II or equivalent and another higher level course or a four-year sequence of courses that contain equivalent content	3 units including Algebra and Geometry, or a sequence of courses that contain equivalent content	4 units, including Algebra I, Geometry, Algebra II or equivalent and another higher level course or a four-year sequence of courses that contain equivalent content
Science	3 units, which develop the concepts for physical life, and earth and space sciences	4 units, including physics and chemistry	3 units, which develop the concepts for physical life, and earth and space sciences	4 units, including physics and chemistry
Social Studies	3 units	4 units	3 units	4 units
Foreign Language	3 units, including at least 2 units in each language studied	3 units, including at least 2 units in each language studied	2 units, or 2 units of business/technology, or one unit each	Not counted towards requirements
Fine Arts	1 unit	1 unit	May be counted toward requirements under electives	Not counted towards requirements
Career-Technical	Not counted toward requirements, and may not be used to meet requirements	Not counted toward requirements and may not be used to meet requirements	3 units in the vocational or technical education curriculum	Now counted in electives
Electives	Either 1 unit of business/technology and 2 units of above or 3 units of the above subject, not including career-technical	Not counted toward requirements	2 units of above Categories, including fine arts	4 units of Career-Technical minimum. Program must lead to an industry recognized credential, apprenticeship or be part of an articulated career pathway which can lead to post secondary credit.
Grade Point Average	3.5 on a 4.0 scale	3.5 on a 4.0 scale	3.5 on a 4.0 scale	3.5 on a 4.0 scale
ACT/SAT Score(excluding scores from the writing sections)*	27 ACT/ 1210 SAT	27 ACT/ 1210 SAT	27 ACT/ 1210 SAT	27 ACT/ 1210 SAT
Additional Assessment	Not applicable	Not applicable	Complete a career passport that reflects achievement of the occupational proficiency benchmark established for the Ohio vocational competency assessment or the equivalent	Achieve proficiency benchmark established for appropriate Ohio Career-Technical Competency Assessment or equivalent

*Writing sections of either standardized test should not be included in the calculation of this score.

Diploma with Honors requirements pre-suppose completion of all high school diploma requirements in Ohio Revised Code including: ½ unit physical education **
 ½ unit American history
 ½ unit health
 ½ unit government

SCHOOL CLOSINGS

Situations arise that cause schools to close such as severe weather situations or other natural disasters. In the event of these situations, please tune into local radio stations, such as WEOL 93 AM or WOBL, or local TV stations, such as FOX8 News, to keep informed.

ATTENDANCE

The laws of the State of Ohio (ORC 3321.04) require that every parent, guardian or adult having charge of any child between the age of six (6) and eighteen (18) must send such child to public, private or parochial school for the full term that school is in session, unless excused by proper legal certificate. Such attendance must begin with the first week of school. A school day is considered to be the number of periods a student is assigned to the high school.

ATTENDANCE PROCEDURE

When a student is absent from school, parents should telephone the High School Attendance Office (748-2906) preferably before 8:00 a.m. and state the reason for the absence. If such a call is not received, the school will attempt to verify absences by phone the day the absence occurs.

UPON RETURNING TO SCHOOL the student should turn their absent note in to their first period teacher. The written statement should include the student's first and last name if different from their parent's, grade level, date of absence, reason for absence and a parent's signature. Students will not be called out of classes for absentee notes.

1. If a parental call was not made on the day of absence, it is the student's responsibility to have a note signed by the parent or guardian explaining the absence when he/she returns to school.
2. A parental call or note does not automatically make the absence excused. The reason for the absence will determine if it is excused or unexcused.
3. If a note is not received and a parental call was not made to the office, the student's absence may be UNEXCUSED AND NO CREDIT MAY BE ALLOWED FOR MAKE-UP WORK. Students may have two days to turn in an absence note to have the office consider changing an unexcused absence to an excused absence. The principal may grant an exception in special circumstances.
4. If a student is absent from school an entire day, he/she may not attend any school function after school. (Students must be in school four entire periods to be eligible for participation in extracurricular activities. Arrival must be before 10:07 a.m. or dismissal must be after 11:00a.m.)

EIGHTEEN-YEAR-OLD STUDENT: 18-year-old students and older are expected to follow the same attendance rules and regulations as other students. **THEY MAY NOT WRITE THEIR OWN ABSENCE NOTES!**

NOTIFICATION OF ABSENCE

If a student is absent more than fifteen (15) days from school per year, no further absences will be excused unless a physician's statement is submitted to justify the need for the absences. Absences which are the result of illness, truancy, vacation or family emergency will be counted in this tally regardless of whether the absences are excused or unexcused. After a student has reached fifteen (15) days absent, he/she MUST have a medical excuse for every absence for the remainder of the school year. The administration reserves the right to excuse additional absences depending on extenuating circumstances. Any school work missed during an absence that is deemed unexcused MAY NOT be counted for credit. If the unexcused absences exceed five (5) school days, notice may be provided to the county attendance officer who may then initiate necessary legal proceedings.

EXCUSED ABSENCE

Ohio Law recognized the following as valid reasons for absences from school:

1. Personal illness
2. Illness in the family
3. Death in the family
4. Religious holidays
5. Medical/Dental appointments (1/2 day only)
6. Emergencies/Circumstances deemed as good and sufficient cause by the administration.

MAKE-UP WORK - EXCUSED ABSENCE

The excused absence student will be allowed one (1) day for each day absent for making up assigned work. However, students missing school for a planned absence (college visit, field trip, vacation, etc.) will be expected to have assignments completed upon returning to school and meet all teacher deadlines. The principal may grant an extension because of extenuating circumstances. Credit will not be given for course work unless work is completed prior to the closing of the school term, except in cases of absence during the last week of school during which the terms of completing work are at the discretion of the principal. When a student is going to be out of school for at least three (3) days and is able to do work at home, call the office at 748-2906 for assignments. When requesting assignments, please allow 24 hours for teachers to prepare the work.

NOTE: The School is the "excusing agent" for all absences.

UNEXCUSED ABSENCES

The law does not excuse absences from school due to music lessons, dance lessons, shopping trips, visits to other schools, movies, trips to beauty or barber shops, temporary driver's permit tests or exams, work for pay, hunting, picnics, or no ride to school.

UNEXCUSED ABSENCES are any absence not excused by State law or days of out-of-school suspension. STUDENTS WILL HAVE THE OPPORTUNITY TO MAKE-UP WORK FOR UNEXCUSED ABSENCES, BUT CREDIT WILL NOT BE GIVEN.

TARDY TO CLASS

- Students that arrive to class later than the expected time are considered TARDY.
 - Further definitions of tardy are left to the teachers' discretion.
- Students will receive two (2) free tardies per quarter per period.
- 3rd TARDY – teacher issues teacher discipline. Example: writing assignment, lunch detention, or teacher detention and a phone call home.
- Anything more than three (3) tardies should be referred to the appropriate principal where disciplinary action will be taken.

TARDY TO SCHOOL

- Students that arrive after the 7:15 late bell and before 7:25 should report directly to their first period class without reporting to the office.
 - Teachers should treat this as a tardy to class and should follow the above policy.
 - Student should NOT be marked tardy on the attendance sheet.
 - If a student arrives to class after 7:25, they need to have a pass from the attendance office and should be marked TARDY on the attendance sheet.
 - Failure to sign in after reporting to school after 7:25 will result in disciplinary action.
 - These students are considered TARDY TO SCHOOL and will receive the following consequences:
 - 1st and 2nd tardy to school – no action taken
 - 3rd tardy to school – either one after school office detention or two morning office detentions.
 - 4th – 7th tardies to school – Wednesday Detentions
 - 8th and beyond – Suspension

ARE UNEXCUSED unless a medical note is brought in from a doctor, dentist, courtroom, etc. Staying home ill is NOT an excused tardy, nor is car trouble, personal reasons, missed bus, oversleeping, etc. unless excused by the administration. Students tardy to a semester or final exam will NOT be admitted to the exam. It is the student's responsibility to arrange an alternate time to make-up the exam.

MIDVIEW EARLY RELEASE /LATE ARRIVAL (ERLA) POLICY

The Midview High School Early Release /Late Arrival (ERLA) program is given to students that have earned this privilege. This is a privilege and not a right. This privilege must be earned and students may forfeit this privilege if they fail to follow school rules and guidelines. The ERLA program is available to juniors and seniors only. Students can pick up the form in the guidance office.

SKIP DAYS

On a given school day when an extremely high percentage of a class is absent, it will be determined that the class has taken a "skip day." This is an unauthorized and unexcused day of absence, and will be made-up at a time established by the principal. The only acceptable excuses from students on such a day are written medical doctor's excuses, or written statements documenting severe home emergencies such as death of a family member or fire at home. Otherwise, all students absent will have report cards, diplomas, and grade transcripts held back until they make-up the day.

VACATIONS / OUT OF TOWN

Absence from school for family vacations or out of town plans should be avoided if at all possible. Absences for this purpose may be considered unexcused unless the parents have obtained, completed and returned to the school a "**Parental Request For Student Absence**" Form and obtained the building principal's approval 48 hours **prior** to the absence. Vacation days count against the student's official attendance record. After fifteen (15) days per year the vacation days are unexcused.

FIELD TRIPS

Field trips are academic activities that are held off school grounds. There are also other trips that are part of the school's co-curricular and extra-curricular program. No minor student may participate in any school-sponsored trip without parental consent and a current emergency medical form on file in the office. Medications normally administered at school will be administered while on field trips. The Student Code of Conduct applies to all field trips. Students who violate school rules may lose the privilege to go on field trips.

COLLEGE VISITS

Juniors may take one (1) college visit and seniors may take two (2) college visits. The student must pick up the college visitation form in the guidance office. His/her teachers and counselor must sign the form **PRIOR** to the college visit. The attendance office must be notified of the date of the visit **PRIOR** to the visit. The student must have the visitation form signed by the college representative with whom he/she has met. The form is then given to the attendance office upon the student's return to school and the date of absence will be removed from the student's record. Additional college visitation days must be approved by the student's Unit Principal.

EARLY DISMISSAL / DOCTOR / COURT APPOINTMENTS

If for any reason a student must leave school during the day, it is required that parents send a note verifying the need for absence. The note should be dated, tell the time for leaving, the time of probable re-entry to school and reason for leaving school. If the student is leaving for a medical or dental appointment, the doctor or dentist's name and phone number should be included. The note must be brought to the Attendance Office **BEFORE** first period. The Permit to Leave form must be signed by an official at the designated appointment, and returned to the Attendance Office upon return to school the same day or the following morning for the absence to be excused. If not, the absence will be **UNEXCUSED**.

A student who is too ill to remain in class is to report to the clinic in the Attendance Office where he/she will be permitted to use the clinic. A student must obtain a pass from his/her classroom teacher before reporting to the office. **Do not spend time in the bathroom or cafeteria when you are ill or go home without properly checking out of the school.** Students must sign-in at the clinic upon arrival. Those students who do not sign-in will be given the consequences of a class cut. No student is to go home without first checking with his/her unit principal. Any student who leaves without permission is subject to disciplinary action.

Any student who leaves school due to illness is expected to remain at home for the rest of the day. All injuries must be reported to a teacher or the office. If the injuries are minor, the student will be treated and may return to class. This person will complete a **Student School Injury Report Form**. If medical attention is required, the office will follow the School's emergency procedures and attempt to make contact with the student's parents. A student who becomes ill during the school day should request permission to go to the office. An appropriate adult in the office will determine whether or not the student should remain in school or go home after checking with a principal. After checking with the Principal the student will call home from the attendance office. No student will be released from school without proper parental permission or contact with one of the names on the emergency information sheet. **Note: Leaving the building without prior approval through the Nurse, Guidance Department, Attendance Office or Administrator's office and failing to sign out will be an unexcused absence and disciplinary consequences will occur.**

EMERGENCY MEDICAL AUTHORIZATION

A complete Emergency Medical Authorization Form must be on file with the School in order for a student to participate in any activity off school grounds, including field trips, spectator trips, athletic and other extracurricular activities, and co-curricular activities. The Emergency Medical Authorization form is provided at the time of enrollment or at the beginning of each school year.

ADMINISTRATION OF MEDICATIONS

Medication is any prescription or non-prescription (over the counter) remedy used to reduce pain, diminish symptoms, or treat an illness. This definition includes such common items as aspirin and cough drops. The laws surrounding the dispensing of medications are complex and restrictive. The school can only administer medications when no other alternative is available and when the proper procedure has been followed:

1. Medications must come to school in the original labeled bottle.
2. In order for the school to give a medication to a child, the school must have the properly completed form, a note from the doctor with his or her signature or a photocopy of the prescription. The parent needs to bring the medication to school and complete the proper form.
3. A student may possess and use a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms or before exercise to prevent the onset of asthmatic symptoms, at school or at any activity, event, or program sponsored by or in which the student's school is a participant if the appropriate form is completed and on file in the Principal's Office.

The school **does not** supply students with any medications (Aspirin, Midol, contact solution, etc).

The clinic is located off of the Attendance office. **ALL STUDENTS MUST HAVE A PASS TO ENTER THE CLINIC.** Students may only remain for **15 MINUTES.** Students must sign in at the Attendance desk. **After 15 minutes you must return to class or go home,** if you are still ill. You must get permission to go home from a Principal or the Nurse. When returning to class you must sign yourself out of the Clinic at the Attendance desk and get a pass. Anyone who remains in the clinic longer than 15 minutes without permission will receive a cut slip.

CLASS CUTTING

A student shall not miss a class without proper authorization from school officials. Detentions will be issued for each class cut. Any continued violations may result in further disciplinary action, including Wednesday Detention, Suspension, Expulsion, etc.

DETENTIONS

Detentions are assigned to students for various violations of the Student Conduct Code or individual classroom rules.

TEACHER DETENTION - Teachers may assign detentions for student misbehavior. These detentions will be served with the teacher.

ADMINISTRATIVE DETENTION - Administrators may assign students to the detention room to serve morning or afternoon detentions for disciplinary problems.

Students may be given an opportunity to serve the detention the day it is issued or be given 24 hours to make arrangements to serve it. It is the parent's/guardian's or student's responsibility to make arrangements for transportation. Failure to report for an assigned detention will constitute insubordination and will be subject to disciplinary action.

PARTICIPATION ON AN ATHLETIC TEAM OR OTHER EXTRA-CURRICULAR ACTIVITY DOES NOT EXCUSE A STUDENT FROM ATTENDING DETENTION.

WEDNESDAY MAJOR DETENTION

Wednesday Major Detention will meet from 2:25 p.m. until 5:25 p.m. each Wednesday. Students will bring materials, books and assignments to fully use the three hours. Students will be assigned Wednesday Major Detention for various non-violent offenses such as class cutting, truancy, and excessive tardiness. It is the parent's/guardian's or student's responsibility to make arrangements for transportation. Unexcused absence from an assigned Wednesday Major Detention will constitute insubordination and will result in a two (2) day suspension.

PARTICIPATION ON AN ATHLETIC TEAM OR OTHER EXTRA-CURRICULAR ACTIVITY DOES NOT EXCUSE A STUDENT FROM ATTENDING WEDNESDAY DETENTION.

LOCKERS / DESKS

Each student is assigned a locker. The locker remains the property of the school and is issued to the student for proper use. There should be no expectation of privacy on the students' part. Students are not permitted to change lockers, share lockers, deadbolt lockers or use other lockers not assigned to them. Dead bolting your locker may result in disciplinary action. (Periodic inspections of the lockers and their contents may be made by the principal, without advance notice.) Abuse or damage to lockers may result in a fine. The Board supplies lockers and desks to be used by students. The lockers and desks are the property of the Board of Education. Therefore, the lockers/desks and the contents of all lockers/desks are subject to unannounced and random searches at any time without regard to whether there is a reasonable suspicion that any locker/desk or its contents contains evidence of a violation of a criminal statute or a school rule. Random searches may include a search with the assistance of dogs trained to detect the presence of drugs. Any articles found in violation of the Student Conduct Code may result in disciplinary action and possible notification of appropriate police authorities.

SEARCH AND SEIZURE

School authorities are authorized to search a student or his/her property (including vehicles,

purses, knapsacks, gym bags, etc.) with or without the student's consent, whenever the School authorities reasonably suspect that a search will lead to the discovery of evidence of a violation of law or school rules. The extent of the search will be governed by the seriousness of the alleged infraction and the student's age. General housekeeping inspection of school property may be conducted with reasonable notice. Student lockers are the property of the District and students have no reasonable expectation of privacy in their contents or in the contents of any other District property including desks or other containers. School authorities may conduct random searches of the lockers and their contents at any time without announcement. Unannounced and random canine searches may also be conducted.

Additionally, students have NO reasonable expectation of privacy in their actions in public areas including but not limited to common areas, hallways, cafeterias, classrooms and gymnasiums. The District may use video cameras in such areas and on all school vehicles transporting students to and from regular and extracurricular activities.

Anything that is found in the course of a search **may** be used as evidence of a violation of school rules or the law, and may be taken, held or turned over to the police. The School reserves the right not to return items that have been confiscated.

STUDENT WELL BEING

Student safety is the responsibility of both students and staff. All staff members are familiar with emergency procedures such as fire and tornado drills and accident reporting procedures. If a student is aware of any dangerous situation or accident, he/she must notify a staff person immediately. State law requires that all students have an emergency medical authorization completed and signed by a parent or guardian on file in the School office. Students with specific health care needs should deliver written notice about such needs along with physician documentation to the School office.

EMERGENCY DRILLS

Student safety is the responsibility of both students and staff. All staff members are familiar with emergency procedures such as fire and tornado drills and accident reporting procedures. If a student is aware of any dangerous situation or accident, he/she must notify a staff person immediately.

Drills at regular intervals are required by law and are an important safety precaution. It is essential that when the first signal is given, everyone obey the directions as quickly as possible, as posted in each individual classroom or in the teacher's crisis binder. Students are not permitted to talk during drills and are to remain in the designated area until a signal is given to return inside.

STUDENT RIGHTS OF EXPRESSION

The School recognizes the right of students to express themselves. With the right of expression comes the responsibility to do so appropriately. Students may distribute or display, at appropriate times, non-sponsored, noncommercial written material and petitions; buttons, badges, or other insignia; clothing, insignia, and banners; and audio and video materials with written permission from the principal. All items must meet school guidelines.

- A. Material cannot be displayed if it:
 1. is obscene to minors, libelous, is pervasively indecent or vulgar;
 2. advertises any product or service not permitted to minors by law;
 3. intends to be insulting or harassing;
 4. intends to incite fighting; or
 5. presents a clear and present likelihood that, either because of its content or manner of distribution or display, it will cause or is likely to cause a material and substantial disruption of school or school activities, a violation of school regulations, or the commission of an unlawful act.
- B. Material may not be displayed or distributed during class periods, or between classes. *All signs, posters and club or activity displays or handouts must be approved and signed by an Administrator.*

from the administration. Failure to abide by this will result in the removal of the sign or handout. Decorating of lockers is permitted, but decorations must be removed by 2:30 p.m. on Friday. *No other signs should be posted on lockers.* Please use scotch tape on windows and masking tape on the walls. Duct tape should never be used. Students who are unsure whether materials they wish to display meet school guidelines may present them to an Administrator twenty-four (24) hours prior to display for approval.

- C. All signs must have the initials of an Administrator. Please have the original(s) signed before making copies of them. Signs that are not signed will be taken down. Do not put more than two (2) copies of each sign on the bulletin board. We have many groups that will be advertising and putting up their signs, so please do not plaster the boards with several copies of the same sign. Exceptions to the two sign rule will be school dances, Prom etc. Signs that are not posted to a bulletin board will be removed.

Students with any questions about appropriate signs should be directed to Mrs. Bobola or an Administrator twenty-four (24) hours prior to display.

WITHDRAWALS AND TRANSFERS

A parent of a student withdrawing or transferring must accompany the student to the school to obtain proper forms from the guidance office. All books must be returned. The locker must be emptied. All bills must be paid before credits are transferred to another school or future transcripts issued.

IDENTIFICATION CARDS

I.D. cards are required of all students. They are valid for the entire time you attend Midview High School. If your I.D. is lost, report to the LRC and have a new card issued. Replacement cost is \$5.00. Students must carry I.D. cards and present them when required by staff. **YOU ARE REQUIRED TO CARRY THE I.D. AT ALL TIMES AND SHOW IT TO ANY STAFF WHEN IT IS REQUESTED.** Failure to do so will be considered disrespect to a staff member. Failure of a student to identify him/herself when requested to do so by a staff member will result in disciplinary action.

VISITORS

Midview High School welcomes adult visitors but asks that they do the following:

- All visitors to Midview High School **MUST** check in at the main office immediately upon entering the building. This includes alumni returning for a visit. Alumni visits are restricted to before and after school hours.
- No visitor may enter a room while class is in session.
- Permission will not be granted to have a visitor come to school during lunch or to attend classes.
- Parents are welcome to visit MHS at any time, but are requested to check in at the main office in order that proper arrangements are made to insure a quality visit.
- Students with babies are not to bring their babies to school for visits.

MILITARY VISIT PROTOCOL

- All Military representatives should call ahead to the Guidance Office to set up their visit time and date; no appointment, no visit.
- Military representatives should give a reason for their visit.
- Military representatives should stand at the table in the APR and let students approach them.
- Visits to individual students should be conducted at their homes.

12.

FEES AND FINES

Students who owe fees and/or fines will not receive a parking permit, and will not be issued a

report card or a transcript until outstanding obligations are paid or arrangements have been made with the Principal. The District will waive fees for persons who cannot afford them, in accordance with its policy. Fees that are not paid will accumulate until, and must be paid when; a student either leaves the District or applies for graduation.

STUDENT FUND RAISING

Students participating in school-sponsored groups and activities may solicit funds from other students, staff members, and members of the community in accordance with school guidelines. The following general rules apply to all fund-raisers:

- Students may not participate in a fund-raising activity conducted by a parent group, booster club, or community organization on school property without the approval of the Principal.
- Students may not sell any item or service in school without the prior approval of the Principal. Violation of this policy may lead to disciplinary action.
- Candy is not to be sold as a fundraiser during the school day.

STUDENT VALUABLES

Students are encouraged not to bring items of value to school. Items such as jewelry, expensive clothing, electronic equipment, and the like, are tempting targets for theft and extortion. The School will not be liable for any loss or damage to personal valuables.

USE OF CELLULAR PHONES/ /ELECTRONIC DEVICES

While students may possess cellular phones on school property, students are prohibited from turning on their phones or allowing them to be visible during the school day. The school day is from 7:15-2:15pm. Visible cell phones will be confiscated by the teacher and given to appropriate administrator. Students are not permitted to be in possession of CD players, walkmans, MP3players, IPOD's and/or other electronic devices during school. ***Students refusing to turn in their electronic device may be suspended or receive a Wednesday Major Detention for insubordination.*** Midview High School will assume no liability for loss or theft. Violation of this policy will result in disruption of school. The disciplinary actions are as follows:

1st offense-Student can pick it up at the end of the day in the main office.

2nd offense-Student pick up, plus Wednesday Major Detention.

3rd offense-Thereafter parent pick up and Wednesday Major Detention.

DEPICTIONS OF PROHIBITED CONDUCT

Students must not make or distribute videos, images, sound recordings, or other mediums that show behavior prohibited by the student code of conduct on school property or at any school event. Any representations of prohibited behavior must be immediately turned over to the principal or school officials. Reproduction and distribution of these items WILL result in disciplinary action.

BOOKBAGS AND BACKPACKS

Students are not permitted to carry book bags or backpacks during the course of the school day. Students will be permitted to carry them into school, but then they must be placed in the student's locker for the day. Failure to follow this policy will be considered insubordination.

CAFETERIA

The school cafeteria is maintained as a vital part of the health program of the school. To encourage good nutrition, a well-balanced lunch is offered at a reasonable price. The students will deposit all lunch litter in wastebaskets. Please leave the table and floor in a clean condition for others. No food may be taken from the cafeteria; this includes the lobby, classrooms, or other areas of the building not specifically listed here. No students are to leave the lunch area to walk the halls or go to any classroom or gym. **NO FAST FOOD MAY BE BROUGHT OR DELIVERED TO THE SCHOOL CAFETERIA.** Violations may result in disciplinary action.

HALL TRAFFIC/HALL PASSES

Students are not permitted in the halls during class time unless they have faculty written permission. This is to keep noise to a minimum and to create an optimum environment for classroom instruction. Faculty members will supervise the halls and direct students to the proper areas. Students are not permitted to run in the halls. Students are required to use hall passes in their **OWN** student handbook and show them to any staff member upon request. Failure to do so may result in disciplinary consequences. **No hall passes will be issued during the first week of school, exam week, or the last week of school.**

STUDENT PROGRESS REPORTS

REPORT CARDS are issued every nine weeks. Parents are asked to review the report card and consult with the teacher if there is a question. INTERIM REPORTS will be issued at mid-quarter. The teacher at any time may notify the parents of unacceptable progress of their child. If a child's progress is below parental expectations in any subject, parents are encouraged to schedule a conference with the teacher.

GRADING

For the first semester, the semester grade will be based on passing two of the following three: first quarter, second quarter, and the exam. The semester grade will be based on grades for those three periods, and the students will receive ½ credit. For the second semester, the semester grade will be based on passing two of the following three: third quarter, fourth quarter, and the exam. The semester grade will be based on grades for those three periods, and students will receive ½ credit. This is a designated grade level. A student must earn twenty-two (22) credits total to graduate.

A student needs of minimum of:

Four (4) credits to be designated a *sophomore*;

Eight (8) credits to be designated a *junior*; and

Thirteen (13) credits to be designated a *senior*.

Midview High School grading scale is as follows:

90-100 A

80-89 B

70-79 C

60-69 D

59 and below- F

INCOMPLETES

When a student receives an "Incomplete" at the end of a grading period, he/she will have two weeks after the opening of the following grading period to remove it. If the incomplete is not removed, it will become an "F".

GUIDANCE SERVICES

SCHEDULE CHANGE PROCEDURE:

Student schedule changes will only occur for the following reasons: if the student was incorrectly scheduled, clerical or machine error, summer school attendance, failure of courses, scheduling conflicts, also if a required course is needed, medical reason, error in course placement, or study halls that need to be balanced and individual student needs with Counselor/Administrative support. Student initiated changes for the first semester will **NOT** be made after the first day of the school year. Changes for the second semester must be completed before the beginning of the second semester. Any courses dropped after these dates will result in an "F" grade in the course for the semester. *A student who wishes to drop an Academic course (including AP) must complete the appropriate form and obtain Administrative, Teacher and Parent permission.*

Guidance and Counseling services are available to all students. Students should plan to schedule appointments during study halls, lunch or before and after school. Students must sign in at the Guidance office upon scheduling or keeping an appointment.

PE WAIVER POLICY

In order to be eligible for the PE Waiver, students must complete a full season of either marching band, Skippers, cheerleading, or high school athletics. Students should pick up the "PE Waiver Form" in the Guidance Office. Students must get all signatures listed on the "PE Waiver Form" and submit this form to the appropriate guidance counselor when completed. Incomplete forms will not be accepted. Students must submit the PE Waiver form **PRIOR** to the senior year. If a student has not completed the ½ credit PE requirement or has not turned in the waiver forms by his/her senior year, he/she will be scheduled into PE classes. Students **DO NOT** get credit for the PE classes that are waived. They have simply met the requirements dictated by the state of Ohio for PE. Students are required to take an elective to replace the credit previously earned by PE to ensure that the student earns the 22 credits needed to graduate. If a student is injured during the course of a season he/she is still expected to attend practices, meetings, and games that are not limited by the medical illness or injury throughout the remainder of that season to qualify for the ¼ credit for PE waiver. Failure to meet this requirement would nullify the potential for a PE Waiver for the season in question. This includes dismissal for violating team, athletic department, or school rules. Students are permitted to waive both required PE classes to meet the ½ credit of PE for graduation. Two waiver forms must be submitted to do this.

TEXTBOOKS

Textbooks are loaned to the students for use during the school year. Each student is responsible for the books issued to him/her. Students are financially responsible for any of their books that are lost, stolen or damaged.

STUDENT PARKING REGULATIONS

Students must receive permission in advance to drive to school. DRIVING TO SCHOOL IS A PRIVILEGE WHICH MAY BE WITHDRAWN FOR ANY MAJOR VIOLATION OF THE STUDENT CONDUCT CODE AND/OR THE PARKING REGULATIONS. Sophomores, Juniors and Seniors who qualify will be issued Parking Passes according to Board Policy. We reserve the right to search any motor vehicle driven to school by a student, with or without the student's consent, whenever reasonable grounds exist to suspect that the search is required to discover evidence of a violation of law or school rules. Unannounced and random searches of vehicles parked on school grounds may be conducted with the assistance of dogs trained to detect the presence of drugs and other contraband. In the event that a search dog "alerts" to a student vehicle during a random search, the building administrator shall have reasonable grounds to suspect that a search is required to discover evidence of a violation of law or school rules. The building administrator shall locate the student driver of the vehicle and request that the vehicle be opened; however, a dog "alert" will permit the administrator to search the vehicle with or without the student driver's consent.

DRIVING PERMITS

Driving permits may be revoked for the following reasons:

1. Reckless operation of the vehicle on school property
2. Leaving school without permission of the administration (Example: truant from school, trip to McDonalds, etc.)
3. Loitering in car and not entering the building upon arrival.

4. Driving faster than 5 mph on school grounds (i.e. speeding)
5. Excessive tardiness during a grading period
 - 5th tardy-2 weeks revocation of driving privileges
 - 6th tardy-4 weeks revocation of driving privileges
 - 7th tardy-driving privileges revoked for remainder of school year
6. Failure to meet the responsibility of being in good academic standing. Failing grades WILL result in the loss of a parking permit.
7. Transporting unauthorized passengers. (ALL passengers must have parent permission slips on file)
8. Sharing your parking permit /space to another student.
9. Failure to park in an assigned spot
10. Failure to exit and enter the parking lot as designated
11. Failure to correctly display parking permit

DRIVING IS A PRIVILEGE WHICH CAN BE WITHDRAWN FOR ANY MAJOR VIOLATION OF THE STUDENT CODE OF CONDUCT.

SCHOOL DANCES

School dances are held for the benefit of Midview High School students. When students are permitted to bring guests (homecoming, prom, etc.), the following procedures are to be followed:

1. Students are permitted to bring one guest.
2. Students are required to pick up a "Dance Guest Application" in the main office, complete it, and return it to the main office by the date posted on the permission form.
3. Junior high and elementary students, and guests over the age of 21 are not permitted to attend high school dances.
4. All school rules and regulations apply during the dance.
5. Once a student leaves the dance he/she may not return.
6. Students who are suspended or expelled from another school may not attend a Midview High School dance as a guest.
7. Students may be required to present school I.D. for admission.

COMPUTER/INTERNET POLICY

Students have the opportunity to use computers for research and learning. It is the student's responsibility to use the equipment in an appropriate manner. The use of computers is a privilege, not a right. Inappropriate use may result in disciplinary action.

Vandalism will not be permitted. Vandalism is defined as intentional destruction of equipment, or any malicious attempt to harm or destroy data of another user of the networks that are connected to the user's computer. This includes, but is not limited to, the uploading or creation of computer viruses, destroying other users' files, or hacking.

Accessing obscene material and use of inappropriate or threatening language is also prohibited. Students are also reminded that transmission of any material in violation of the United States or state regulation is prohibited. This includes copyrighted material.

Students are also expected to read and abide by the following Midview School District Board adopted Internet Policy:

Students and faculty are encouraged to use the District's computers and Internet connection for educational purposes. Use of such resources is a privilege, not a right. Users must conduct themselves in a responsible, efficient, ethical and legal manner. Inappropriate use, including any violations of this Policy, may result in cancellation of the privilege, disciplinary action consistent with the Student Handbook, applicable collective bargaining agreements, and/or civil or criminal liability. Prior to accessing the Internet at school, students and faculty must sign the attached agreement. Parents/guardians who do not want their child to access the Internet from school must obtain and complete the appropriate form from the school and return it to the building principal.

Computer/Internet cont'd:

The Internet is a vast, global network linking computers at universities, schools, businesses and

other sites. Using the Internet, one can communicate with people all over the world through a number of discussion forums, electronic mail, and various worldwide web sites. In addition, files are available for downloading from the Internet, many of which are of educational value.

Because of its enormous size, the potential educational benefit to students and faculty is immense. However, with such a vast quantity of information available, there is also the potential for abuse. The purpose of this Policy is to make sure that all individuals who access the Internet at the Midview Local Schools understand what is and is not appropriate use of this valuable resource.

The Board of Education of the Midview Local School District, along with the other organizations, which enable the District's access to the Internet, is not responsible for the actions of persons connecting to the Internet through its connection. Rather, users are responsible - legally, financially, and otherwise - for their behavior and communication while on the Internet.

- Users may only access the Internet by using their assigned Internet/email account. Use of another individual's account/email address/password is prohibited. Users may not allow other persons to utilize their accounts/email addresses/passwords.
- Use of the Internet and any information procured from the Internet is at the user's own risk. The District is not responsible for any damage a user suffers, including loss of data resulting from delays, non-deliveries, mistaken deliveries, or service interruptions. The District is not responsible for the accuracy or quality of information obtained through the Internet. Information (including text, graphics, audio, video, etc.) from Internet sources used in student papers, reports and projects should be cited the same as references to printed materials.
- Users may encounter material, which is objectionable, and which users, parents, teachers or administrators may consider inappropriate or offensive. It is the user's responsibility not to initiate access to such material. If such material is encountered accidentally, it is the user's responsibility to discontinue the access immediately, without downloading, copying or sharing the material with others.
- Users should not intentionally seek information on, obtain copies of, or modify files, data or passwords belonging to other users, or misrepresent other users on the network.
- Transmission of any material in violation of any state or federal law or regulation, or Board policy is prohibited.
- Any use of the Internet for commercial purposes, advertising, or political lobbying is prohibited.
- Users are expected to abide by the following generally accepted rules of network etiquette:
 - Be polite, courteous and respectful in your messages to others. Use language appropriate to school situations in any communications made through the District's computers. Refrain from using obscene, profane, vulgar, sexually explicit, defamatory or abusive language in your messages.
 - Never reveal names, addresses, phone numbers or passwords of yourself or other students, family members, teachers, administrators or other staff members while communicating on the Internet.
 - Do not transmit pictures or other information that could be used to establish your identity without prior approval of a teacher.
 - Never agree to get together with someone you "meet" on-line without prior parent permission.
- Use of the Internet to access, process, distribute, display or print pornographic material, other offensive messages and pictures, inappropriate text files, or files dangerous to the integrity of school computer(s) and/or the school's network is prohibited (i.e. viruses).

- Malicious use of the network to develop programs that harass other users or infiltrate a computer or computer system and/or damage the software components of a computer or computing system is prohibited. Students may not use the school's network in such a way

that would disrupt the use of the network by other users. Students must avoid intentionally wasting limited resources.

- All communications and information accessible *via* the Internet should be assumed to be private property (i.e. copyrighted and/or trademarked). All copyright issues regarding software, information, and attributions of authorship must be respected. The illegal distribution of computer files through the Internet is strictly prohibited.
- Downloading information onto the school's hard drives is prohibited; all downloads must be to floppy disk. Only public domain software may be downloaded.
- Students must secure prior approval from a teacher or the computer network administrator before joining a Listserv (electronic mailing lists) and should not post personal messages on bulletin boards or "Listservs".
- Privacy in communication over the Internet and the school network is not guaranteed. To insure compliance with this Policy, the District reserves the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the school's computers/network. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
- Faculty members are responsible for providing reasonable supervision of students' use of the Internet. All consequences for improper use of the Internet shall be administered by the building principal or his/her designee. The principal or designee is responsible for determining whether a user has violated this Policy.
- The Board of Education prohibits the use of its Internet connection for the purpose of creating unauthorized web pages. All Midview Local web pages must be authorized by the Superintendent or his/her designee. Any use of the school name or seal without the written authorization of the Superintendent or designee is prohibited.
- Users are responsible for reporting any potential security problems or violations to the District's system administrator. The user should not demonstrate the problem to other users.

As with all other learning tools, students are presumed to have the privilege to use the Internet at school as an aid to their academic efforts, providing they abide by the rules, regulations, and restrictions as outlined in the above Internet Policy. If a parent or guardian does not want his/her child to have access to this valuable learning tool, he/she must notify the unit principal of this decision in a dated, signed letter or the completion of the appropriate form which can be obtained from the school. Contact your unit principal with any questions.

GUIDELINES FOR STUDENT BEHAVIOR

A goal of Midview's educational program is to encourage independence and responsibility, which are characteristic of the mature person. Since an orderly atmosphere is essential if learning is to take place, these guidelines are for the welfare of the student as well as for the common good of the entire school.

1. A constant respect for persons, whether they be teachers, other students, staff, visitors, or others is a basic requirement.
2. A respect for personal and school property is essential.
3. An atmosphere of quiet must be maintained to create a situation conducive to learning.
4. Proper conduct on the buses is an important factor for the safety of all those riding the buses. We not only need, but demand good conduct on the buses.
5. Public display of affection is inappropriate on school property or at school functions.

Guidelines for student behavior cont'd:

We feel each student should know in advance the consequences of being unable to follow the regulations of the school. Repeated instances of these activities will be considered insubordination.

STUDENT CONDUCT CODE
VIOLATIONS AND DISCIPLINE PROCEDURES

PART I RIGHTS AND RESPONSIBILITIES:

The exercise of self-control, self-discipline, and self-direction are essential to a positive school behavior and success in the future. The school has an obligation to observe and respect the rights of individual students and the student body as a whole. As with any organization, cooperation and the observation of the rights of others are essential if the goals of the organization are to be accomplished. To this end, each pupil must be responsible for his/her behavior and must respect the rights of others.

It is important to remember that the School's rules apply going to and from school, at school, on school property, at school-sponsored events, on school transportation, and on property not owned or controlled by the Board but that is connected to activities or incidents that have occurred on property owned or controlled by the Board. Furthermore, students may be disciplined for conduct that, regardless of where or when it occurs, is directed at a Board official or employee, or the property of such official or employee. In some cases, a student can be suspended from school transportation for infractions of school bus rules.

PART II PROCEDURES:

1. **Due Process**

In accordance with O.R.C. 3313.661, procedures have been developed to guarantee the written and oral due process rights of students. The components of this process include informal hearings, written notice of intended disciplinary action, opportunity for rebuttal, and right of appeal. Pupils will be informed concerning the Code of Student Conduct and the expected standards of behavior.

2. **Suspension Procedure**

In the case of a pupil's intended removal from school for purposes of suspension, the following procedures shall be followed:

- a. The pupil shall be provided an opportunity for an informal hearing to challenge the reason for the intended suspension and/or otherwise explain his/her actions. The principal and/or the administrative designee are legal hearing agents.
- b. The pupil shall be informed in writing of the intended suspension and reasons for the proposed action.
- c. An attempt shall be made to notify the pupil's parent(s) or guardian immediately of the impending action and the reasons for it.
- d. Within twenty-four (24) hours a letter shall be sent to the parent(s) or guardian stating the specific reasons for the suspension and including notice of the pupil's and/or parents'/guardian's right to appeal such action to the Board of Education or its designee, and to request such hearing be held in executive session.
- e. Written notice of the suspension shall be sent to the Superintendent of Schools, the Treasurer of the Board of Education, and the pupil's file.
- f. Suspensions shall not last longer than a period of ten (10) school days, beginning with the first day of removal from school. Only the Superintendent, Principal or Assistant Principal may initiate suspension proceedings.
- g. If the school should close during the suspension due to bad weather or any other calamity, the suspension period will automatically be extended one school day for each day school is not in session.
- h. The administration reserves the right to amend this policy should an unusual situation arise.
- i. Suspension may extend beyond the current school year, if at the time a suspension is imposed, fewer than ten (10) days remain in the school year.

Procedures cont'd:

3. **Expulsion Procedure**

A pupil may be expelled by the Superintendent of Schools in accordance with

procedures outlined in O.R.C. 3313.66 and 3313.661. An expulsion may be made after concerted efforts have been made to alter the pupil's persistent violation of the Code of Student Conduct. However, singular acute violations which involve violent conduct, illegal possession of drugs, firearms, knife, destruction of property, bomb threats, and/or disruption of the school environment may result in immediate expulsion proceedings. The term of expulsion shall not exceed the time limits as prescribed by O.R.C. 3313.66 and 3313.661.

4. **Emergency Removal By Administrator**

If a pupil's presence and behavior poses a continuing danger to persons or property, or is an on-going disruptive threat to the educational process, then an administrator may remove the student from the school premises, curricular or extra-curricular activity. If it is intended that the pupil be removed from a curricular or extra-curricular activity for more than twenty-four (24) hours, a due process hearing must be held within seventy-two (72) hours after a removal is ordered.

- a. An attempt should be made to notify the pupil's parent(s) or guardian immediately of the pending action and reasons for it.
- b. Written notice of the hearing and the reason for the removal and any intended disciplinary action must be given to the pupil as soon as practical, prior to the hearing.
- c. The person who ordered or requested the removal must be at the hearing.
- d. If the suspension or expulsion is intended, the due process requirements of the law must be adhered to.

5. **Removal By Teacher**

If a pupil's presence and behavior poses a continuing danger to persons or property or is an on-going threat to disrupt the academic process, then the teacher may remove a student from the activity or class under his/her supervision with the following conditions:

- a. Students are not to be removed from the school premises. They are to be sent to the office of the building administrator.
- b. Removal of students shall be limited to no more than one (1) school day for any single incident, unless warranted by the severity of the infraction.
- c. The specific reasons for removal by the teacher must be submitted to the administrator, in writing, as soon as possible after the removal.
- d. The building administrator will give written notification of the disposition to the teacher.

6. **Extra-Curricular and Co-Curricular Activities**

Due process procedures will apply to extra-curricular and co-curricular activities. These procedures include the following elements:

- a. The coach/teacher of each extra-curricular and co-curricular activity will adhere to the Midview Co-Extra Curricular Code of Student Conduct. This policy should be communicated to all pupils participating in the activity and their parents, prior to the start of the activity.
- b. The pupil will receive written notice of charges or reasons for pending action in an informal hearing with the head coach or supervisor of the specific team or activity.

PART III STUDENT CONDUCT VIOLATIONS:

A violation of any section of the Code of Student Conduct may result in disciplinary action such as reprimands, detentions, Wednesday Detention, suspension, expulsion and a court referral. Good conduct is based on respect and consideration for others. Students will be expected to conduct themselves in such a way that the rights of others are not violated. The students of Midview Local School District will conform to school regulations and accept directions from authorized school personnel.

Student conduct violations cont'd:

Students may be subject to discipline for violation of the Code of Conduct even if that conduct

occurs on property not owned or controlled by the Board but where such conduct is connected to activities or incidents that have occurred on property owned or controlled by the Board, or conduct that, regardless of where it occurs, is directed at a District official or employee, or the property of such official or employee. A student who fails to comply with established school rules or any reasonable

request made by school personnel on school property and/or at school related events will be dealt with according to approved student discipline regulations. The Board of Education has a "zero tolerance" for violent, disruptive, and/or inappropriate behavior by its students, i.e., the Board will not tolerate violent, disruptive, and/or inappropriate behavior by its students, and such behavior is prohibited as set forth in the Student Code of Conduct. The Board also has a "zero tolerance" for excessive truancy, and truancy from school or from study halls will result in disciplinary action as set forth in the Board's Student Attendance Regulations.

If a student commits a crime while under the School's jurisdiction, he/she may be subject to school disciplinary action as well as to action by the community's legal system. Since the school environment is an extension of the public community, any legally unacceptable behavior, demonstrated in a school setting, may also include intervention of law officials. Examples of administrative offenses are:

1. Destruction of school property
2. Theft
3. Smoking
4. Abusive language directed at school personnel
5. Fighting or abetting a fight
6. Possession of a firearm, firework, or any weapon
7. Assault or threatening a staff member
8. Possession, use, or under the influence of drugs
9. Insubordination

Consequences for administrative offenses may result in 1 – 10 days of out of school suspension and/or a recommendation for expulsion.

NOTE - VIOLATIONS NOT LISTED HEREIN:

The administration reserves the right to establish rules and procedures in areas not listed. Such violations may result in disciplinary action to include detention, Wednesday Detention, suspension, or expulsion.

Section 1 Disruption of School

A student shall not, by use of violence, force, coercion, or threat, cause disruption or obstruction to the school's operation. Examples of disruption include: inappropriate dress or appearance, bomb threats, the setting off of fire alarms, the setting off of smoke bombs and/or other incendiary materials, strikes or walk-outs, possession and/or use of fireworks, the impeding of free traffic to or within the school, and any other disruptive activities not listed

Section 2 Damage to School Property or Private Property

A student shall not cause or attempt damage to school property or private property, including lawns, landscaping, fences, athletic facilities, buildings, buses, furniture, lockers, windows, telephones, plumbing facilities, lighting fixtures, heating and air conditioning fixtures, and instructional materials. Examples of private property include: automobiles, motorcycles, and bicycles. Restitution and/or repair will be made by the offending student, but will not supersede punishment for the damage. Damage to private property also includes the property of school personnel, regardless of where the offense occurs. Additionally, proper law enforcement officials will be notified.

Section 3 Assault: Physical and/or Verbal

A student shall not act or behave in such a way as could cause physical injury to himself/herself or any other person.

No student shall knowingly cause another person to believe that he/she will cause serious physical harm to the person or property of such other person for any purpose or reason; this includes threatening, menacing, taunting, harassment, and other acts not specifically listed, including physical and/or verbal sexual harassment. **NOTE:** "Persons" refers to school personnel, students, parents, and visitors.

Section 4 Fighting

Students shall not engage in or provoke physical contact for the express purpose of inflicting harm on another person. Words can constitute provocation; this refers to threatening another student. If it can be positively determined who initiated the violent confrontation, punishment may be administered more severely to the instigating student. In most cases, all parties involved in the incident may be suspended. In some rare instances of unprovoked attack, only the attacker will be disciplined. Students involved in a fight may be suspended for 3- 10 days out of school and may be recommended for expulsion. Charges may be filed with the proper law enforcement officials.

Section 5 Violent Conduct

Students may face expulsion for up to one school year for committing an act at school, on other school property, at an interscholastic competition, extracurricular event, or any other school program that is directed at a board official or employee or their property regardless of when that act may occur, especially if that act would be a criminal offense if committed by an adult and results in serious physical harm.

Section 6 Dangerous Weapons and Instruments

A student shall not possess, handle, transmit, use, and/or conceal any weapon or instrument capable of harming another person, or represent something to be a weapon, such as but not limited to handguns, rifles, shotguns, B-B guns, knives, ice picks, switchblades, brass knuckles, incendiary materials, etc. Included in this prohibition is the possession or use of nauseating chemicals, mace, pepper gas, stink bombs, and other instruments not specifically listed.

Bringing a firearm (as defined in the Federal Gun-Free Schools Act of 1994) onto school property or to any school-sponsored activity, competition, program, or event, regardless of where it occurs, will result in a mandatory one (1) year expulsion under Ohio law. This expulsion may be reduced on a case-by-case basis by the Superintendent using the guideline(s) set forth in Board Policy.

Because the Board believes that students, staff members, and visitors are entitled to function in a safe school environment, students are required to report knowledge of dangerous weapons or threats of violence to the Principal. Failure to report such knowledge may subject the student to discipline.

Section 7 Possession and/or Use of Tobacco

A student shall not possess or use tobacco in any form (cigarette, cigar, pipe, snuff, bag, etc.) on school property and/or at any school related activity, regardless of where or when the activity is held. Students will be suspended on each offense. The school may file an Unofficial Complaint Form with the courts for students under 18.

Section 8 Insubordination-Defiance of Authority

There is to be no disrespectful behavior or willful disobedience of the requests and directions of adults in charge. A student shall not fail to comply with the directions of administrators, teachers, secretaries, paraprofessionals student teachers, substitute teachers, teacher aides, bus drivers or other school personnel during any period of time when the student is properly under the school's jurisdiction. Repeated violations of any rule directive, or discipline procedure shall also constitute insubordination and may result in suspension. **Failure to attend a Wednesday Major Detention without prior administrative approval shall be considered an act of insubordination and may result in a suspension.**

Violations cont'd:

Section 9 Profanity, Obscene Language, and/or Obscene Gestures

A student shall not use profanity or obscene language, either written, oral, or gesture in form. Examples include: obscene gestures, signs, pictures, or publications.

Section 10 Public Displays of Affection/Sexual Activities

Affection between students is personal and is not meant for public display. This includes touching, petting, or any other contact that may be considered sexual in nature. Sexual activity of any nature is prohibited and will result in disciplinary action.

Section 11 Truancy

Truancy exists when a student is absent from school during a school day or any portion thereof without school authorization. School attendance standards are defined in O.R.C. 3321.01 and in the Midview Board of Education policy on student attendance.

Section 12 Tardiness

A student shall not be tardy to school, classes, or other scheduled activities. Persistent tardiness is disruptive to the smooth functioning of the school, classes, and other activities and is considered counter-productive to the development of constructive work habits. Persistent tardiness shall also be considered an act of insubordination. Students must be in school for four (4) complete periods to be considered present for that day. Students who do not meet this requirement may not attend or participate in any school function unless, due to extenuating circumstances, permission is given by the principal.

Section 13 Gambling

A student shall not engage in any act of gambling or game of chance for money or valuables.

Section 14 Forgery/Cheating/Plagiarism/Dishonesty

A student shall not falsely use or attempt to use, in writing, the name of another person, or falsify times, dates, grades, addresses, or other data on school forms, or correspondence directed to the school, or used by the school. No student may deliberately lie to a teacher or person in authority. Being dishonest may result in disciplinary action. Additionally, proper law enforcement officials may be notified if so warranted.

Plagiarism --- The administration and teachers of Midview High School are committed to teaching students how to use their own words in written assignments. The students will be taught in grade nine how to paraphrase, summarize, and use direct quotations. This information will be reviewed with the students at the beginning of each succeeding year. This instruction is given so students can approach the act of writing without presenting someone else's thoughts as their own. Plagiarism is defined as "to steal and/or use the writings or ideas of another as one's own." To plagiarize is also to give the impression that one has thought or written something that has been clearly taken from another author. Simply changing the order of another's words is not enough to avoid plagiarism. Plagiarism can be present in any written piece of work, such as a paragraph, a book report, an essay, a critique, a research paper, etc. The following consequences will be administered as a result of plagiarism:

First Offense:

- The teacher will review with the student the writing that has been deemed to be plagiarized.
- The student will then be given the following options:
 - Rewrite the assignment for 50% credit, to be due one week from the date of the conference with the teacher
 - Submit a second different assignment for 50% credit, to be due one week from the date of the conference with the teacher; any plagiarism evident on this assignment will result in a second offense and 0% credit
 - Do nothing and accept 0% credit
- The teacher will notify the parents/guardians of the student.
- The teacher will notify the unit principal. The unit principal will keep this record on file.

Second Offense:

- The student will receive 0% credit for the assignment.
- The teacher will meet with the student and his/her parents/guardians.
- The teacher will notify the unit principal who will record the occurrence of the Second offense and issue a Wednesday Detention.

All Succeeding Offenses:

- The student will receive 0% credit for the assignment
- The student will receive 1 day of out of school suspension for a third offense; 2 days for a fourth offense; 3 days for a fifth offense; etc.

Section 15 **Theft**

A student shall not plan, take, attempt to take, or possess public or private property, or equipment of the school district or of any other person (NOTE: this includes grade books, tests, quizzes, and other educational materials not specifically listed). Any student found to be involved in the theft of personal or school property or found to be in possession of stolen property may be subject to suspension or recommendation for expulsion. Proper law enforcement officials may be notified.

Section 16 **Trespassing or Loitering**

A student will not be present in a school building or on school grounds at unauthorized times when his/her presence may cause disruption of the educational process or an activity or school-related function; this includes students suspended, expelled, unexcused absences, etc.

Section 17 **Misuse of Vehicles**

A student shall not misuse a vehicle on or near school property. Misuse is described as using a vehicle in a way which can cause fear and/or damage to people or property. Additionally, a student may not engage in any activity in a vehicle which would disrupt or cause problems to the safety and security of the staff, students, or the institution.

Section 18 **Extortion**

A student shall not solicit money or objects of value from other students, for any reason. Additionally, proper law enforcement agencies may be notified.

Section 19 **Hazing**

Hazing is defined as "to harass by banter, ridicule, or criticism," any act or coercing another, including the victim, to do any act of initiation into any student or other organization which causes or creates a substantial risk of causing mental or physical harm to any person. Additionally, initiating new students, underclassmen, etc. constitutes hazing. Permission, consent, or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in the policy. No person shall participate in the hazing of another. All incidents of hazing must be reported immediately to any of the following individuals: the building principal or other administrator, teacher, coach, student club advisor/supervisor, and/or Superintendent. Students who engage in hazing may also be liable for civil and criminal penalties.

Section 20 **Harassment/Bullying**

Students shall not discriminate against or harass school employees or other students on the basis of sex, color, race, national origin, religion, age, or disability. It would include but not be limited to, such behaviors as stalking, bullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing. "Harass" includes without limitation intimidation, insults, persistent annoyance or other abuse whether physically, verbally or in writing. Questions or concerns relating to, or reports of discrimination and harassment should be directed to a guidance counselor and/or an administrator. All incidents will be investigated.

Every student has the right to a school environment free from sexual harassment. Sexual harassment includes sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when it is unwelcome or unwanted.

Section 20 Sexual Harassment

Sexual harassment is illegal because it violates federal and state laws. Sexual harassment is a kind of discrimination. It means that someone is treated differently because of his or her sex. It is behavior or words that:

- Are directed at a person because of his/her sex.
- Are uninvited, unwanted, and unwelcome.
- Cause a person to feel uncomfortable or offended.
- Create an environment that makes learning difficult.

The legal definition of sexual harassment is: **unwanted sexual advances which may be verbal, nonverbal, or physical.**

Physical sexual harassment is any unwanted sexually oriented physical act.

For example:

- Touching, fondling, grabbing and or pinching in a sexual way.
- Purposely bumping or rubbing against a person.
- Kissing or holding a person against his/her will.
- Impeding a person's movements or preventing a person from moving freely.
- Being flashed or "moonied".
- Being forced to do something sexual.
- Shown, given, or left sexual pictures, photographs, illustrations, messages or notes.

Verbal sexual harassment means offensive words and comments, spoken privately to a person in front of others.

For example:

- Comments about body parts or rating people's bodies.
- Sexual suggestions or threats.
- Lewd, suggestive and or sexually oriented comments or suggestions.
- Jokes of a sexual nature.
- Using sexual orientations (homosexuality or bisexuality) as an insult.
- The spreading of sexual rumors about a person (example: calling a person gay or lesbian).

Non verbal sexual harassment includes:

- Staring or pointing at a person's body or body parts.
- Making obscene gestures.
- Displaying obscene sexual material or placing it in someone's locker or on someone's computer.
- Writing sexual messages (graffiti) about a person in public places (on bathroom walls, in locker rooms, etc).

Remember, if sexual remarks or behavior are UNINVITED, UNWELCOME, OR UNPLEASANT TO THE OTHER PERSON, that's sexual harassment. It's unfair, disrespectful, and has no place in school.

If you are being sexually harassed, report it immediately to your guidance counselor or to a school administrator. Any person who engages in sexual harassment will be subject to disciplinary action.

Section 21 Gangs

Gangs are prohibited. A gang is defined as any non-school sponsored group, possibly of secret and/or exclusive membership, whose purpose or practices include the commission of illegal acts, violations of school rules, establishment of territory or "turf", or any actions which threaten the safety or welfare of others. Gang activity such as initiation, recruitment, wearing of colors, fighting, assault, hazing, or establishing turf on school property, at school functions, and school related activities, will not be tolerated.

1. A student shall not participate in gang-related activities.
2. A student shall not appear with, or wear, gang identifications such as attire, colors, clothing, or graffiti.

Gangs cont'd:

3. A student shall not designate boundaries or turf, or belong to any group that designates boundaries or turf.
4. A student shall not participate in hazing, initiation, or recruiting activities.
5. A student shall not deface property with gang graffiti.

It should be noted that the Midview Schools maintain open lines of communication with local law enforcement agencies. A student who violates this section will not only be subject to the notification of his/her parents/guardian by school authorities, but also, when deemed appropriate, the student's prohibited gang activity will be reported to the local law enforcement agency.

Section 22 False Alarms and False Reports

A false emergency alarm or report endangers the safety forces that are responding to the alarm/report, the citizens of the community, and the persons in the building. What may seem like a prank is a dangerous stunt that is against the law and **will** subject the student to disciplinary action.

Section 23 Aiding or Abetting Violation of School Rules

Students assisting other students in the violation of any school rule will be disciplined. Students are expected to resist peer pressure and exercise sound decision-making regarding their behavior.

Section 24 Violation of Individual School/Classroom Rules

Each learning environment has different rules for students. Individual rules are for the safe and orderly operation of that environment. Students will be oriented to specific rules within each learning environment, all of which will be consistent with the policy of the School.

Section 25 Dress Guidelines

Students' dress shall be appropriate to the educational activities and the environment of the school. The school administration reserves the right to determine what constitutes acceptable and appropriate clothing. Teachers may also prescribe proper dress for laboratory or other special situations. In general, good sense, good taste, and cleanliness should govern dress and grooming.

The following guidelines are provided to maintain the proper atmosphere in a school environment:

1. Attire or appearance that is unclean, unsafe, immodest, and/or vulgar is not permitted.
2. Attire (patches, emblems, t-shirts, sweatshirts, etc.) that directly or indirectly references sexual innuendos, alcohol, drugs, or gangs is not permitted.
3. Attire (patches, emblems, t-shirts, sweatshirts, etc.) that directly or indirectly shocks or affronts the standards of common decency and/or community standards is not permitted.
4. Shoes must be worn at all times.
5. Hats, scarves, headbands, head coverings, hoods, visors, and sunglasses are not to be worn in the building.
6. Proper undergarments shall be worn at all times.
7. Shorts for all students and skirts for girls must be closer to the knees than the hips.
8. Halters, tube tops, tank tops, muscle shirts, bare midriffs, and mesh or transparent clothing are not permitted.
9. Sagging and drooping of pants are not permitted.
10. Pajama pants are not permitted.
11. The wearing of chains is not permitted.
12. Torn or tattered clothing is not permitted.
13. Outdoor apparel (coats and jackets) must be left in lockers for the duration of the school day.

Dress guidelines cont'd

Students who violate the dress code will not be permitted to attend class, study hall, or lunch until they are dressed in an acceptable manner. Time spent out of class will be considered unexcused. Continuous dress code violations will result in the following disciplinary action:

1st violation-Warning

2nd violation-Detention

3rd, 4th violation-Wednesday Major Detention

5th violation-OSS

Section 26 Chemical Abuse Policy

The illicit use or misuse of drugs and the unlawful possession is wrong and harmful. The Board prohibits the use, possession, concealment, or distribution of any drug or any drug-related paraphernalia as the term defined by law, or the misuse of a product containing a substance that can provide an intoxicating or mood-altering effect on school grounds, school vehicles and/or at any school-sponsored event.

“Drugs” shall mean:

- A. all dangerous controlled substances as so designated and prohibited by Ohio statute;
- B. all chemicals which release toxic vapors
- C. all alcoholic beverages
- D. any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
- E. any substance that is a “look-alike” to any of the above
- F. If a student is in possession of drugs or paraphernalia, or under the influence, he/she will be:

1st offense

- Suspended out of school for 10 days. The suspension may be reduced to 7 days if an assessment, from a licensed agency, is procured after the incident, and recommendations of the assessment are followed.
- Documentation must be provided to school authorities.
- Failure to complete recommendations from assessment in a timely manner will cause the student to serve the remaining 5 days Out of School Suspension and may be recommended for expulsion.
- Law enforcement authorities shall be contacted.

2nd offense

- Suspended out of school for 10 days.
- Shall be recommended for expulsion.
- Law enforcement authorities shall be contacted.

If a student violates this policy by selling or distribution, he/she:

The following actions will be taken on a finding that there is reasonable certainty to believe that a student has been selling, distributing, exchanging drugs/alcohol. (A finding of “reasonable certainty” will be reached only upon the consideration of all of the circumstances and evidence of the alleged activity).

- Suspended out of school for 10 days
- Shall be recommended for expulsion.
- Law enforcement authorities shall be contacted.

Section 27 Students Riding Buses

1. Pupils will be ready and waiting for the bus so that the bus will not be delayed.
2. As buses are pulling up to load, whether at the school or at home, the pupils must stay back from the path of the bus.
3. Pupils will not try to board or leave buses while the buses are in motion.
4. Pupils will remain in their seats until the bus has come to a complete stop. Pupils will go immediately to their seats on boarding the bus so the bus will not be

delayed

27.

Bus riding cont'd:

5. Bus drivers are responsible for the orderly conduct of pupils. Disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for the building principal to refuse transportation service to a pupil.
6. Pupils shall be permitted to ride ONLY buses to which they are assigned and are to only get on and off at their own stop.
7. Any student not riding the assigned bus home must have a note from his/her parent, approved by the building Principal or his/her designee.
8. Throwing objects on the bus, or from the bus, will not be tolerated.
9. Grabbing of clothing and another person's property will not be tolerated.
10. Use of profane language, fighting, or wrestling on the bus will be considered misconduct and a student may be suspended from riding a bus until there is a conference with parents, bus driver, and building principal.
11. Talking will be permitted, but voices must be kept low and under control
12. Any misconduct which distracts the bus driver and endangers the lives of the pupils is not tolerated.
13. It is the right of the bus driver to assign seats to the students as needed.
14. Children are not permitted to eat on the bus.
15. Windows will be opened only under the direction of the bus driver.
16. Adults, including parents and teachers, shall not be permitted to ride on the bus except on special trips where adults may be designated as sponsors
17. If it is determined that a student's behavior on a school vehicle violates school rules, school bus riding privileges may be suspended for length of time deemed appropriate.

Section 28 BEHAVIOR NOT PREVIOUSLY LISTED

The school reserves the right to discipline students' behavior, which is subversive to good order in the schools, even though such behavior is not specified in the STUDENT CONDUCT CODE.

SUSPENSIONS

While it is required that all pupils attend school until the age of 18, unless the pupil is 16 years of age and has full time employment, it is necessary at times to suspend students from school because of their inability to conform to the rules and regulations of the school. These regulations are for the good of the student body. Suspension from school is a serious detriment to the student and is used by our administration when other ways of developing "self-discipline" in students have failed. While under suspension, a student will not be allowed on school property or to participate in any curricular or extra-curricular activities of the school, or attend any school function, either home or away. Parents may be required to come to the school for a conference before a student who has been suspended will be allowed to return. It is our hope that this type of action will not be necessary during this school year. However, we feel each student should know in advance the consequences of being unable to follow the regulations of the school. Suspension days do not count against attendance.

Read the Code of Student Conduct.

DISABILITY AWARENESS

The Midview Local Schools offer special education programs and services to the learning disabled, developmentally handicapped, multi-handicapped, orthopedically handicapped, hearing impaired, visually impaired, and severe behavioral handicapped. Some programs and services are available within the district while many of the programs and services are provided in collaboration with other school districts for low-incidence handicapping conditions. Any children between the ages of 3 and 22, suspected of being handicapped, should be brought to the attention of school counselors or building principals. Preschool children should be brought to the attention of the Special Education Supervisor at 926-3542.

STUDENT RECORDS

Our schools comply with State and Federal laws governing access to student records. Our Board of Education has a policy regarding this issue, and you can review this policy in any school building. In summary, the policy says that parents/guardians (and students eighteen of age and over):

1. Have the right to examine the records of their student by contacting the appropriate principal;
2. May challenge the content of the records;
3. May insert in the records an explanation of any disputed information.

You should also be aware that our Board has adopted a regulation on the release of student "directory" information (name, grade, level, sex, phone number, date of birth, and address). We will provide this information to military recruiters and other organizations, which are widely recognized as beneficial to youth (example: Boy Scouts and Girl Scouts). Should you wish to have your student's name removed from the "directory" and not given out, please notify the Superintendent in writing.

CREDIT DEFICIENT:SENIORS POLICY

There are several options for seniors who are several credits short of meeting the state, county, and school district graduation requirements. Every effort will be made to place the senior in a course here at MHS prior to enrolling in the options below.

- The first option is that, with the principal's permission, the senior may return as a 5th year student. The student would be scheduled with the courses he/she needs to complete to graduate, and then the student is given early dismissal.
- The second option is that seniors who do not have the required number of credits to graduate may sign up for correspondence courses with their guidance counselor. If a senior wants to take correspondence courses during the first semester, he/she must sign up by September 30. If a senior wants to take correspondence courses during the second semester, he/she must sign up by January 30. All course work must be completed by May 1 of the senior year in order to be applied to credit totals for graduation. Mailing time must be figured in to the completion date of May 1. The student assumes the cost of these courses, which is approximately \$200 per credit. Principal permission must be granted.
- The third option is that seniors may sign up for online courses with their guidance counselor. If a senior wants to take online courses during the first semester, he/she must sign up by September 30. If a senior wants to take online courses during the second semester, he/she must sign up by January 30. All course work must be completed by May 1 of the senior year in order to be applied to credit totals for graduation. Principal permission must be granted. The cost for online coursework is paid for by the student. The cost is:
 - \$250 administrative fee, per student
 - \$275 for one credit
 - \$175 for one-half credit

It is suggested that seniors only take up to 2 correspondence or online courses. Completing 2 courses in addition to a full daily schedule will be very demanding.

Exceptions to the above policy will need administrative approval.

ACADEMIC "M" AWARD

The Academic "M" Award was initiated to honor our outstanding academic senior students possessing a minimum 3.50 grade point average (GPA) after six semesters of high school.

NATIONAL HONOR SOCIETY

The Midview High School Chapter #6545 of the National Honor Society was chartered April 22, 1956. Selection into NHS is based on four criteria: scholarship, character, leadership, and service. These four ideals are each considered equally in the selection process. NHS strives to recognize the total student; one who excels in all of these areas. Students may not apply for membership. Those who meet the eligibility guidelines will be invited to become NHS members. Students must be well above average in character, leadership, scholarship, and service. NHS nominees and members should be exemplary role models in following the Midview High School Code of Conduct.

HONOR ROLL

Students who attain a 3.5 Grade Point Average for the 9 weeks grading period will be placed on the Honor Roll for that grading period.

MERIT ROLL

Students who attain a 3.0 Grade Point Average for the 9 weeks grading period will be placed on the Merit Roll for that grading period.

CLASS RANK

The grades of students transferring to the high school from a chartered school will be recognized; however, such students shall have no established class rank for purposes of graduation honors, such as Valedictorian, etc., until such time as they have completed three (3) consecutive semesters.

Students entering the high school from non-chartered or home-based schooling shall have no established grade point average (GPA) or class rank for purposes of graduation honors, such as Valedictorian, etc., until such time as they have completed three (3) consecutive semesters.

No student shall be eligible for graduation honors, such as Valedictorian, etc., unless they have been enrolled for three (3) consecutive semesters prior to the final semester utilized for purposes of determining such honors.

SCHOOL-SPONSORED CLUBS AND ACTIVITIES

The Board authorizes many student groups that are sponsored by a staff member. Authorized groups include:

EXTRA CURRICULAR ACTIVITIES**ACADEMICS:**

Quiz Bowl	French Club
Kitty Hawk Air Society	Spanish Club

CLUBS

Student Council	ROTC Honor Guard
ROTC Drill Team	ROTC Color Guard
ROTC Rocket Club	SADD
ROTC Awareness Presentation Team	Key Club

FINE ARTS:

Drama Club	Senior Choir	Jazz Band
Thespians	Men's Chorus	Pep Band
Flags Corps	Women's Chorus	Concert Band
Majorettes	Midview Express	Marching Band

Girls Athletics**Fall Sports:**

Cheerleading
 Cross Country
 Soccer
 Tennis
 Volleyball

Levels:

Varsity, Junior Varsity, Freshman, Middle School
 Varsity, Middle School
 Varsity, Junior Varsity
 Varsity, Junior Varsity
 Varsity, Junior Varsity, Freshman, Middle School

Winter Sports:

Basketball
 Cheerleading
 Dance Team

Levels:

Varsity, Junior Varsity, Freshman, Middle School
 Varsity, Junior Varsity, Freshman, Middle School
 Varsity, Junior Varsity

Spring Team:

Softball
 Track & Field

Levels:

Varsity, Junior Varsity, Middle School
 Varsity, Middle School

Teams listed above will be filled with a top-down approach. The Varsity Sport is filled first, followed by the Junior Varsity and then the Freshman team. Teams will not be fielded if an appropriate number of athletes cannot participate on a particular team. This will be addressed on a year-by-year and the participation need will be established by the Athletic Department.

Academic Eligibility

OHSAA Bylaw 4-4, and the Midview School District has set forth the following rules regarding academic eligibility for participation in athletics.

OHSAA Scholarship Requirements**High School OHSAA Requirements**

1. High School students must be currently enrolled and attending a member school.
2. Have received passing grades in a minimum of five (5) one credit courses, or the equivalent, in the immediately preceding 9- week grading period. Each of these classes must count toward graduation.

Middle School OHSAA Requirements

1. Middle School students must be currently enrolled and attending a member school.
2. Have received passing grades in 75% of subjects in preceding grading period, in which the student is enrolled. (All courses count in this requirement).
 - Summer school grades may not be used to substitute for failing grades received or lack of courses taken in the final grading period.
 - Final semester and Yearly grades have no effect on academic eligibility.
 - High school students taking post secondary school courses must comply with OHSAA scholarship requirements.

Midview School District Scholarship Requirements

1. Students must maintain a minimum GPA of 1.50 in the immediately preceding 9-week A grading period.
2. A student may receive a failing grade in a course(s) and remain eligible as long as the GPA requirements and OHSAA requirements are met.

All applicable rules concerning student academic eligibility adopted by the Midview Board of Education and the Ohio High School Athletic Association (OHSAA) will be strictly enforced.

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Scholarship requirements cont'd:

The eligibility of a student continues until the start of the fifth (5th) day of school of the next grading period, at which time the grades from the preceding grading period now become effective. For the purpose of this Bylaw, "School Day" is defined as faculty in-service, calamity, or any regular attendance day. Holidays and school breaks are not included in this definition.

As pursuant to OHSAA Bylaw 4-4-3, Exception 2, the Midview Board of Education now authorizes both Midview High School and Midview Middle School to adopt a mandatory grade reporting date to be the second school day following the completion of the previous grading period. Furthermore, the Midview Board of Education approves this reporting date as described by the school calendar adopted by the Board of Education each year. Grade reporting is defined as posting grades to the administrators, or other persons who have been permitted legal access. This means that a student who was ineligible during the previous grading period, can now become eligible 24 hours after the mandatory reporting date, provided that the student is in compliance with all OHSAA and Midview Academic requirements.

Attendance and Participation Policies

The following attendance policy must be complied with prior to participation in extracurricular and co-curricular activities:

For participation in daily or evening practice sessions, performances, contests, or meetings:

During Weekdays/Normal School Days

A student must be in attendance at least four consecutive periods, of the day to participate in an after school or evening practice, performance, contest, meeting or awards ceremony. A student must sign-in at the attendance office to be eligible to participate that day. If a student leaves school before the end of the school day, they must have the approval of a school administrator to participate that evening. If a student misses school because of a family emergency, they must also receive administrative approval to participate that evening. Missing school because of a school event (i.e. field trip) does not require permission to participate that evening. Missing school because of a suspension prohibits you from participating in any activity that evening. If a student is suspended from school, the student is prohibited from participating in athletics the evening the suspension is administered.

Day Preceding a Weekend

A student who is absent the entire day prior to a Saturday contest, performance or meeting must get permission to participate from a building administrator. Illness or emergency situations will be the only valid excuses accepted by the building administration. Missing school because of a school event does not require permission to participate that evening.

Drug-Alcohol-Tobacco Policies and Code

Tobacco/Chemical Use/Intervention Policy for Students Participating in Extracurricular Activities:

The Midview Local School District's co-extracurricular activity programs have a great concern for the welfare of our students and recognize the negative effects of using alcohol, narcotics and or tobacco products. Because of our concern for the welfare of our students and because successful programs rely heavily upon well disciplined participants, Midview High School

expects all students to refrain from use of alcohol, narcotics and tobacco, and not possess drug paraphernalia products.

No student shall possess, use, buy, sell or be under the influence of alcohol, narcotics or tobacco, nor possess drug paraphernalia during the season or activity period.

33.

Drug-Alcohol-Tobacco cont'd:

The sports season will be defined as those dates established by the Ohio High School Athletic Association for that particular sport. For any other activity, the activity period will be considered to be the period beginning with the first practice and ending with the final performance or activity.

Any confirmed violation of this policy will result in immediate disciplinary action by the head coach/advisor and /or the activity director. This policy remains in effect for the school calendar year. If a student is a repeat offender in a subsequent school year, they will be referenced to the Second Offense Repeat Offender part B of the program below.

Possession, Use or Under the Influence During the Season or Activity Period

First Offense:

The coach /advisor and or athletic director or principal will exclude the student from participation with the team for the remainder of the season. The student will be excluded from the banquet and denied any awards that may have been earned.

The exclusion from competition may be reduced to a minimum of 20% of the season or activity period if the student and his/her parents or guardian have a conference with coach/advisor and the athletic director/principal and agree to the following:

- The student must sign a no-use contract for the remainder of the school year.
- The student is to undergo appropriate counseling and assessment by a professional agency approved by the Midview Schools at the parents/guardians expense and the student agrees to follow all recommendations of the assessment.

A violation for tobacco products carries 20% exclusion; however, an assessment is not required.

If item #2 is accepted, the student will be allowed to practice with the team at the coach's discretion, during the period of suspension from competition. If the amount of time remaining in the season is insufficient to serve the entire suspension, any remaining portion will be carried over and served at the beginning of the next sports participation season.

Second Offense-Repeat Offender:

Should the student seek counseling and participate in a rehabilitation program and have yet another incidence of usage, the student will be denied from any further participation for at least one (1) calendar year pending a review of the case by the Midview Athletic Council Executive Board .

Sale of Alcohol/Narcotics/Tobacco or Drug Paraphernalia Products

A. First Offense

The coach/advisor and or the athletic director/principal will exclude the student from participation with the team one (1) calendar year. The student will be denied from any further participation for at least one (1) calendar year, pending a review of the case by the Midview Athletic Council Executive Board.

B. Second Offense-Repeat Offender

Denial of all future athletic participation for the duration of their high school career.

Athletic Discipline and Relationship to School Discipline

Due Process in School Activities:

House Bill 421, in Ohio suspension/expulsion law, does not directly add itself to the denial of the privilege to participate in co-extracurricular activities such as athletics, music, clubs, etc. However, minimal due process procedures are recommended for the benefit of all concerned. List below is a procedural information and guidelines that should be followed:

1. Standard rules and regulations are stated in the “Student Handbook of Midview High School”. The Midview Board of Education has adopted this handbook. Any different or more stringent rules and regulations should be detailed by the coach/advisor of the activity. Rules should be documented and given to the Athletic Director/Principal for inspection.
2. Students who are suspended or expelled from school for violation of the Student Code of Conduct are automatically denied the privilege of attending or participating in all school activities until they are reinstated to school. This denial begins when the suspension is administered, meaning that the student may not participate in any team activities until they return to school following the suspension or expulsion. The reason for suspension or expulsion shall also be considered in the case of the Midview Athletic Code. All violations of school rules may also result in punishment through the Athletic Code.
3. Any detention or Wednesday school must be served by the athlete as scheduled. Absence from a game of practice is considered unexcused, and shall not be an excuse as to why school discipline cannot be served. Additional punishment for practice/game absence may be administered by the head coach in accordance with team rules.
4. Students should be informed of the reasons for which they may be denied participation from the activity prior to their participation in the activity. All activity rules should be posted and distributed, as well as, easily accessible to the students.
5. The Athletic Director will administer athletic discipline in accordance with violations of the Athletic Code. The student will be able to meet with the Athletic Director and the Head Coach to describe their violations of the Athletic Code. The Athletic Director, will then in writing inform the student of their athletic punishment in accordance with the Athletic Code.
6. A coach or advisor of an activity may deny participation to a student from that activity for a period not to exceed the remainder of the season or activity period for violation of rules in “Guidelines for Student Activities of Midview High School” or for violation of other rules adopted by the membership of the activity.
7. An informal hearing should be held between the activity coach/advisor and the student involved prior to any denial of participation. At that hearing the student should be informed of the reasons for the proposed denial and given a chance to tell his/her side of the story. The coach/advisor may make a decision at that

time.

8. Once a decision has been reached, the coach/advisor shall present written notice to the student stating the reasons for, and the length of the denial. This is not necessary for the coach/advisor when the student has been suspended or expelled from school.

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MIDVIEW SCHOOLS EXTRA-CURRICULAR FEE SCHEDULE 2009-2010 SCHOOL YEAR

The Midview School District offers an extracurricular program for interested students. The Midview Board of Education on a yearly basis sets the fee for participation. This fee does not guarantee playing time in contests, it only guarantees that the student may be part of the team and participate in practices and team activities. Fees for the 2009-2010 school year will be as follows:

The pay to participate fee for high school athletics is as follows:

High School Athletics: Tier I- includes Baseball, Basketball (Boys & Girls), Football, Golf, Ice hockey, Soccer (Boys & Girls), Softball, Tennis (Boys & Girls), Track & Field (Boys & Girls), Volleyball & Wrestling.

- First Sport: \$550
- Second Sport: \$100
- Third Sport: \$0
- Family Cap: No cap

The pay to participate fee for high school athletics is as follows:

High School Athletics: Tier II- includes Cross Country(Boys & Girls-MHS & MMS), Cheerleading (Fall & Winter-MHS & MMS), Skippers Dance Team.

- First Sport: \$250
- Second Sport: \$25
- Third Sport: \$0
- Family Cap: No cap

The pay to participate fee for high school fine arts is as follows:

High School Fine Arts: Tier III- includes Band, Choir, Drama:

- First Activity: \$85
- Second Activity: \$35
- Third Activity: \$0
- Family Cap: No cap

Combination of High School Tiers-A student participating in a Tier I and a Tier II would owe a total of \$575 (\$550 for Tier I and \$25 for extra Tier II or Tier III). A student participating in 2 or more Tier I activities and a Tier II or Tier III activity would owe a total of \$675 (\$650 for Tier I and \$25 for Tier II or Tier III).

Combination of Tiers lower than Tier I-A student participating in a MMS Tier and Tier II activity would owe a total of \$350 (\$325 for MMS Tier and extra \$25 for Tier II). A student participating in 2 or more MMS Tier activities and a Tier II or Tier III activity would owe \$450 (\$425 for MMS Tier and \$25 for Tier II). A student participating in a combination of Tier II and Tier III activities would owe a total of \$275 (\$250 for Tier II and extra \$25 for Tier III).

The Athletic Fees are no longer tied in with Fine Arts Fees.

Midview Admission Prices

As set forth by the West Shore Conference, Midview High School will charge the following admission price at the following events:

Varsity Football --\$5 for Adults. \$4 for Senior Citizens and Students presale (available at Midview High School's APR during lunch time on Friday home dates.) **ALL TICKETS AT THE GATE ARE \$5, NO EXCEPTIONS.** Children under the age of 5 are free of charge.

JV & Freshman Football--\$3 for Adults and \$2 for Students and Senior Citizens

Varsity/JV Soccer--\$5 for Adults and \$4 for Students and Senior Citizens

Varsity/JV Volleyball--\$5 for Adults, \$4 for Students and Senior Citizens

Freshman Volleyball--\$3 for Adults, \$2 for Students and Senior Citizens

Varsity/JV Basketball--\$5 for Adults, \$4 for Students and Senior Citizens

Freshman Basketball--\$3 for Adults, \$2 for Students and Senior Citizens

Varsity Hockey--\$5 for Adults, \$4 for Students and Senior Citizens

Varsity/JV Wrestling--\$5 for Adults, \$4 for Students and Senior Citizens

Midview Relays--\$5 for Adults, \$4 for Students and Senior Citizens

All WSC or OHSAA Sectional/District Tournament events at Midview High School will charge varying fees for entry. Midview School passes, 5-Game Passes, Booster Passes, or WSC Passes are not accepted at these events (WSC Passes are good for all WSC Events, including the WSC Wrestling and Track Tournaments).

Midview High School also offers the following passes for all home Midview events:

5-Game Adult Pass for 5 home games \$20

5-Game Student Pass (also valid for Senior Citizens) for 5 home games \$15

The yearly Senior Citizen Pass is \$25

Booster Passes-Please contact the Booster Club for more information on their Silver and Blue Season Passes

Midview Athletic Website

www.midviewk12.org/athletics

For up-to- the minute information on Midview athletic teams schedules and scores please go to the above website for all athletic news and events.

STUDENT ASSISTANTS (AIDES) are usually needed in the main office, attendance office, guidance office, library, and sometimes for individual teachers, athletics, and custodians.

All students are permitted to participate in the activities/aiding of their choosing, as long as they meet the eligibility requirements. Participation in these activities is a privilege and not a right, and students may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights in accordance with Board Policy 5610.05.

RESOURCES

First Call for Help
1-800-499-8817

Mental Health/Crisis/Emergency Services
1-800-888-6161

VICTORY SONG	ALMA MATER
Fight Midview High	Our Alma Mater
The blue and silver proudly fly	Now we rise to thee
Fight Midview High	Loyal Sons and Daughters
Let's keep our colors flying high	Bound in Unity
Ra, Ra, Ra	Thy colors lead us
	Both the silver and the blue
Fight Midview High	
To be victorious is our aim,	Guided ever by the light
	To thee we'll be true
Fight Midview High School	
And win this game.	

**MIDVIEW HIGH SCHOOL
FEES AND RESALE ITEMS
2009-2010 School Year**

<u>ADVANCED PLACEMENT COURSES</u> – Test for College Credit	
(A.P. English Exam, A.P. Government Exam)	
(each)	80.00
<u>COLLEGE COURSE FEES</u>	
University of Findlay (Calculus, Environmental Science)	115.00
Oberlin College (American History)	
 <u>ART</u>	
Art I (Resale Kit)	25.00
<u>Art One Kit:</u>	
Portfolio	5.00
#6 Brush	1.58
#10 Brush	1.92
Five Multi Brush Set	6.90
10 pc. Sketch Mates	4.48
10 Well Palette	.60
¾” Masking Tape	.90
Ebony Pencil	.35
Kneaded Eraser	.70
White Charcoal	.60
Blending Stump	.37
Black Fine Line Marker	.80
Ultra Extra Fine-Line Black Marker	<u>.80</u>
Total	25.00
 Art II	 10.00
Art III	12.00
Art IV	15.00
 <u>BUSINESS</u>	
<u>Business Resale Items:</u>	
Accounting Working Papers (Accounting)	19.00
Fitness Junction Simulation (Accounting)	23.00
Business Management Workbook	16.00
 <u>MATH</u>	
OGT Workbook	10.00
 <u>PHYSICAL EDUCATION</u>	
Shorts	10.00
Gym Shirts	5.00
Gym Locks	5.00
Advanced PE-off campus activities	50.00
Women’s Fitness-yoga mat	15.00
 <u>SOCIAL STUDIES</u>	
U. S. History-OGT Workbook	10.00
Global Issues-OGT Workbook	10.00

SCIENCE

Forensics	14.00
Biology I	12.00
Biology II	18.00
Chemistry/Accelerated Chem.	20.00
Chemistry Goggles (resale)	8.00
Physics	18.00
Physical Geology	9.00
Integrated Science	9.00
Environmental Science	18.00
OGT Science Workbook/Supplies (semester)	16.00

ROTC

Uniform Cleaning	17.00
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VOCATIONAL

<u>Home Economics</u>	
Food Choices (semester)	40.00
Advanced Foods (semester)	45.00
Parenting (semester)	10.00
Managing Transitions/Career Development	35.00
Financial Management	10.00

Technology Education (all semester courses)

Exploring Technology I	16.00
Exploring Technology II	16.00
Engineering Design (full year)	16.00
Materials I	15.00
Materials II	23.00
Home Mechanics	23.00
CADD	6.00
Digital Electronics	15.00
Principles of Engineering	16.00

Additional Individual Projects -Priced according to material used**MISCELLANEOUS:**

GENERAL STUDENT FEE, which includes school locker rental and student handbook	55.00
Parking Fee (per year)	40.00
Transcript Fee (chargeable for any transcript requested subsequent to one year after graduation)	2.00

HIGH SCHOOL ATHLETICS: TIER I**(Due one week prior to first contest)**

• First Sport	550.00
• Second Sport	100.00
• Third Sport	0.00
• Family Cap (MHS/MMS athletics combined)	No cap

HIGH SCHOOL ATHLETICS: TIER II**(Due one week prior to first contest)**

• First Sport	250.00
• Second Sport	25.00
• Third Sport	0.00
• Family Cap (MHS/MMS athletics combined)	No cap

FINE ARTS: TIER III (BAND, CHOIR, DRAMA)

- **First Activity** **85.00**
- **Second Activity** **35.00**
- **Third Activity** **0.00**
- **Family Cap** **No cap**

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